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Edyth T. James Department of Nursing Program Application

EDYTH T. JAMES DEPARTMENT OF NURSING PROGRAM OVERVIEW

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Faculty

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The Edyth T. James Department of Nursing is committed to providing quality baccalaureate Christian nursing education. The nursing program is approved by the Maryland Board of Nursing and is accredited by the National League for Nursing Accrediting Commissions (NLNAC). The baccalaureate nursing curriculum has been designed to develop professional competence in the scholarly practice of nursing. The program of study offers interrelated theoretical and clinical learning experiences. Multiple agencies are utilized for clinical experiences including: Washington Adventist Hospital, Shady Grove Adventist Hospital, Children's National Medical Center, The Washington Hospital Center and other various skill nursing facilities.

The Nursing program has an enrollment limit of 40 students per admission semester. The nursing program is a 4 year program; graduates receive a Bachelor of Science Degree which allows students to integrate into the practice of professional nursing within the health care system in a multicultural society. Employment opportunities extend beyond hospitals and nursing homes to community health agencies, health maintenance organizations, private industry, educational institutions, mission and foreign services.

WASHINGTON ADVENTIST UNIVERSITY EDYTH T. JAMES DEPARTMENF OF NURSING

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WASHINGTON ADVENTIST UNIVERSITY

Department of Nursing
Baccalaureate Degree Program
PROCEDURE FOR ADMISSION

Application

- 1. Apply to the University through the Admissions Office. Applications may be obtained by calling (301) 891-4502 or online at www.wau.edu. Please note: Acceptance to the University (even as a "pre" nursing major) does not guarantee acceptance into the Nursing Program. The Admissions Office will inform the student of what must be submitted along with the application to the University.
- 2. After acceptance to Washington Adventist University and payment of the admission deposit has been made, previous college credits (if applicable) will be evaluated by the Registrar's Office. (Note: Official transcripts must be submitted in order for the official evaluation to be completed). This process may take up to eight weeks and must be completed **before** applying to the nursing program. International transfer students wishing to transfer credits must submit official international transcripts, as well as an official WES transcript.
- 3. Once the student has been accepted to Washington Adventist University and the official transcript evaluation has been completed, the student will contact the Department of Nursing at (301) 576-0118 for an appointment with the nursing advisor, Joanie Wilson.
- 4. The student will meet with a Department of Nursing advisor who will answer questions about the nursing program and will set up an individualized degree plan. The student **must** be accepted to Washington Adventist University and have the official transcript evaluation completed before an individual degree plan can be created.
- 5. The **semester before** the student plans on entering the core nursing program, a nursing application must be submitted to the department by the appropriate deadline (*see page 5*).
- **6.** Along with the nursing application (5 above) it is a requirement that the department is supplied with three completed recommendation forms (*see page 10*). These forms should be completed by individuals who are able to assess your performance in an academic or work setting. (**Please do not have peers or family members complete these forms**).

Deadlines for Application to Nursing Program

For Fall (September) Admission

Application/Acceptance to WAU
 Application to Nursing Program
 April 1

Submit nursing application

o Complete entrance exam and submit score

• Candidate Interviews Month of May

Notification of acceptance to program
 CPR/Background Check/Physical/Immunizations
 August 1

o Complete acceptance into program

*The entire application packet (including letters or recommendation) must be returned as one document. No exceptions will be made. Failure to comply will result in your application not being reviewed.

For Spring (January) Admission

Application/Acceptance to WAU
 Application to Nursing Program
 September 1

Submit nursing application

o Complete entrance exam

• Candidate Interviews Month of September

Notification of acceptance into program
 CPR/Background Check/Physical/Immunizations
 December 1

Complete acceptance into program

*The entire application packet (including letters or recommendation) must be returned as one document. No exceptions will be made. Failure to comply will result in your application not being reviewed.

Refer to the <u>nursing section of the Academic Bulletin</u> for more information on how students are selected for the program. **Notification of admission status will be mailed.**

It is the responsibility of each applicant to be familiar with the nursing admission and progression policies outlined here as well as in the Academic Bulletin.

HOW TO APPLY TO WAU

Step 1: Complete the Application

Fill out the <u>online application</u> or submit a paper application to the office.

Step 2: Send Transcripts

Freshman must send high school transcripts with at least 6 completed semesters. After graduation Final Transcripts will be required.

Transfer students with less than 24 credit hours will need both college transcripts and high school transcripts.

Transfer students with more than 24 credit hours should submit only college or university transcripts. We require that transcripts be sent from all colleges or universities a student has attended.

Step 3: Send Test Scores

Freshman or Transfer students with less than 24 credit hours should submit test scores for admissions and financial aid purposes.

Step 4: Send Recommendation Letter

Each student is required to submit one letter of character recommendation to the admissions office. Letters may not be filled out by a family member or friend. Letters should reflect the student's character and how that may affect their success being a student and WAU.

Step 5: Complete the FAFSA Form

www.fafsa.ed.gov

Add WAU's School code: 002067



This form is to be completed AFTER you have been accepted as a student of WAU.

Please complete this form and return it to the Department of Nursing, along with supportive documentation.

	Applying for:	: □ Fall □	Spring of	20
First Name:		WA	AU ID#: _	
□Female	U.S. Resi	dent: □ Ye	s □N	o
Cell Phone:			_	
e Asian fic Islander fon-Hispanic	□Other Black (Dominican	, Ethiopia	n, etc.)
	Cumulativ	e GPA:		
		. 1 14	,	1.0
Credits	Grade Received	Repeat? (Y/N)	Repeat Grade	Currently Taking
leted before entering	g NURS 220			,
efore entering 300-le	evel NURS course	es		
emistry				
•				
e completed before a	admission into 30	0-level NURS	courses, w	hich is the
			,	
	Cell Phone: Call Phone: Asian fic Islander fon-Hispanic Credits Credits Credits Credits Credits Credits Credits	First Name: Female	First Name:	Cell Phone: Black, African American fic Islander

	ADMISSION REQUIREMENTS		REGISTRATION REQUIREMENTS
0	Acceptance into WAU	0	Criminal Background Check with no history showing
0	Completion of prerequisite courses with a C or better	0	Drug Screening-negative
0	Cumulative college GPA of 3.0 or above	0	Immunizations
0	TEAS Test at 66% composite score, and a minimum of 74%	0	Physical Exam
	Reading score	0	CPR for the Health Care Provider
0	Writing Proficiency	0	\$400 Deposit
0	3 letters of recommendation (at least <i>one</i> letter from a former		
	professor, and preferably someone who has had the		
	opportunity to observe you in a clinical setting)		
0	* Personal Interview		

I am applying for entry into the BSN Program. I fully realize that until all of the above requirements are met, I cannot be admitted into NURS 220. I have read WAU's Academic Bulletin and understand the nursing admission requirements. I understand that meeting the requirements for admission into the nursing program does not guarantee acceptance.

Signed:	Date:
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^{*} Only those who meet the admissions requirements will be considered and ranked by the admissions committee, and then invited for personal interviews.



ADMISSION APPLICATION – NURSING PROGRAM

Writing Proficiency Requirement

Name:	Date:
Explain briefly why you are pursuing a baccalaureate degree in nurand at least one page in length.	sing and your career goals. Your response should be hand-written
	_



RECOMMENDATION FORM - NURSING PROGRAM

Instruction to applicant: Please complete the information below and then give this form to the person who can provide a recommendation on your behalf. Also provide this person with an envelope addressed to the Nursing Department at WAU.

Last Name	First Name	Middle Initial
Address 1		
Address 2		
Daytime Phone Number	Evening Phone Number	Email Address
Intended Enrollment Status: □ Fult	-time □Part-time	
Signature:		Date:
Evaluator's Name (Please Print)	Posit	ion/Title (Please Print)
Evaluator's Employer (Name and Addr	ess)	
Evaluator's Business Telephone Numbe	r Eval	uator's Email Address
Evaluator's Signature:		Date:
Knowledge of Applicant		
How long have you known the applicant?	How well do you know the applicant?	In what capacity do you know the applicant?
Years	□ Very well □ Moderately well	□ Employer/Supervisor □ Colleague/Co-worker

-Continued-

	Excellent/ Outstanding	Above Average	Average/ Good	Below Average/ Fair	Not Satisfactory	Insufficient Opportunity to Observe
Character and Personality						
Emotional Maturity						
Dependability/Responsibility						
Moral qualities/Ethical standards						
Initiative, motivation						
Persistence						
Leadership						
Ability to work under pressure						
Personal integrity						
Intellectual Capacity						
Retention of information						
Analytical ability						
Judgment/critical thinking						
Ability to problem solve						
Creativity						
Clinical Competence						
Demonstrates potential for success						
Communication/Interpersonal Skill						
Ability to work effectively with others						
Quality of written communication						
Quality of spoken communication				_		

/hat are the applicant's areas of weaknesses as you have observed?
ased on your overall evaluation of the applicant's ability in the nursing field, please indicate your recommendation:
Strongly recommend Recommend
Recommend with reservations
Do not recommend

Please seal, sign across the seal and return the completed recommendation to the applicant

What are the applicant's areas of strength as you have observed?

ABOUT THE TEAS TEST

The Test of Essential Academic Skills (TEAS) is a multiple-choice assessment of basic academic knowledge in reading, mathematics, science and English and language usage. The objectives assessed on the TEAS exam are those which nurse educators deemed most appropriate and relevant to measure entry level skills and abilities for nursing students. The purpose of the TEAS is to ensure that you are academically prepared to be successful in a health science program. Required scores (indicated below) are predictors of success for our nursing program.

TEAS TEST SCORE REQUIREMENTS					
Reading = 74%	English = 66%	Science $= 50\%$	Math	= 35%	
Adjusted Individual Total Score (composite score) = 66%					

TEAS PREP COURSE

Although the TEAS prep courses are not a requirement, it is highly encouraged to enroll in the prep course in order to prepare you for the TEAS admissions exam. Benefits included in the prep course include but are not limited to receiving instructions on how to answer test questions, develop test-taking strategies, manage test anxiety, increase confidence and speed, engage in practice tests and students will also have the opportunity to ask questions. Montgomery College has a TEAS prep course that you may find helpful. To learn more about the TEAS prep course or to register, please visit www.montcomerycollege.edu

REGISTERING FOR TEAS

The TEAS exam is a required entrance examination that must be completed and submitted with the nursing application. Students may only take the test twice during a twelve month period. Students can retake the TEAS more than twice during a twelve month period if students enroll in the TEAS prep course with appropriate documentation and are approved by the Nursing Advisor & Progressions Coordinator.

TEAS EXAM DATES		
2012	2013	
February 17	February 18, 28	
March 23	March 11, 15	
April 6, 13, 20	April 8, 19	
May 10	May 13, 31	
June 15, 19	June 10, 28	
July 6, 11, 13, 20	July 8, 26	
August 3, 10, 13, 15	August 12, 30	
September 10, 28	September 9, 27	
October 22, 26	October 7, 25	
November 5, 30	November 4, 22	
December 10,14	December 2, 6	

^{* 2013} test dates will not be available to register for until October 30, 2012

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HOW TO REGISTER FOR THE TEAS

- 1. Visit <u>www.atitesting.com</u> website
- 2. Click on "Online Store" in upper right
- 3. Select TEAS under the "Register For" column on the left hand side of the page
- 4. Select City & State (Takoma Park, MD) to reveal the TEAS registration dates (if it is an option, select WAU tab)
- 5. Follow final check out steps.

Please register for exam in advance to ensure the application deadline is met for both spring and fall admissions. There are only 20 seats available for each test date, please plan accordingly.

TEAS TEST DAY REMINDERS

Location

Washington Adventist University Edyth T. James Department of Nursing 7600 Flower Avenue Takoma Park, MD 20912 2nd floor Room # 209

Start Time

The exam will start at 9:00am and end at 1:00pm. Please arrive 15 minutes early to the testing site. Those arriving late will not be allowed to test. Individuals must present a valid photo ID to the exam proctor before creating their ATI username and password.

Reminders

- Calculators are NOT allowed
- Bring 2 or more # 2 pencils
- scratch paper will be provided
- Schedule 4 hours to take the test

IMMUNIZATION AND HEALTH REQUIREMENTS

The following requirements are for informational purposes only; students do not need to meet requirements until accepted into the nursing program. Once accepted into the program, students will need to meet the following immunization and health requirements. Students will be given specific directions and deadlines that must be met. Immunization must be kept up to date once accepted into the program. Requirements are subject to change in order to abide by the hospital/clinical requirements.

Measles (Rubeola)

There must be documentation of one of the following:

- 2 vaccinations
- Positive antibody titer (lab report required) for Measles (Rubeola)

Mumps

There must be documentation of one of the following:

- 2 vaccinations
- Positive antibody titer (lab report required) for Mumps

Rubella

There must be documentation of one of the following:

- 2 vaccinations
- Positive antibody titer (lab report required)

Hepatitis B

There must be documentation of one of the following:

- A series of 3 vaccinations
- Positive antibody titer (lab report required)

TB Skin Test (within last year)

There must be documentation of one of the following:

- 2 step TB skin test (1-3 weeks apart)
- 2 consecutive annual tests (no more than 12 months between tests) **PLUS** a 1 step TB skin test within the past year
- QuantiFERON Gold Blood Test
- If positive results provide a clear Chest X- Ray. A new alert will be created for you to submit a clear Chest X- Ray with a due date of 5 years from the date of your CXR. During 5 year period, must provide a letter annually from an examining physician stating no current signs or symptoms

Tetanus, Diphtheria & Pertussis (Tdap)

There must be documentation of a Tdap booster within the past 10 years

Polio

• Submit documentation of the completed primary series. There must be a record of at least 3 vaccinations.

CPR Certification

 Must be the American Heart Association Healthcare Provider course. Copy must be front and back, card must be signed.

Influenza

Submit documentation of a flu shot administered between 08/01 and 12/31

Health Insurance

 Provide a copy of your current health insurance card (both front and back of the card) or proof of coverage. If name on the card does not match student's, verification of coverage from provider is required

Physical Examination

Download, print & complete the Pre- Entrance Health Requirements form and upload to this
requirement. Exam must be completed by a physician and documented on WAU provided physical
examination form

Background Check

• Within last year through Certified Background

Urine Drug Toxicology Screen

• Within last year through Certified Background