

Graduation Weekend 2017

Processional Conferring of Degree and Recessional Flow

Processional

- Arrival to arena at 8:00 am; class picture taken at 8:15 am. The picture will be taken on the outside front steps of the arena.
- Immediately following the class picture graduates will line up in the North Tunnel in order of degree (Masters, Bachelors, and Associates) and assigned row for seating.
- Graduates will enter the arena floor 2 by 2 through the center aisle. The Marshal will direct graduates down center aisle to their respective seating section and row.
- Remain standing, facing the front of the stage once you enter your row and are in front of your seat. Remain standing until after the “**Invocation.**”

Conferring of degrees (begins with the Associate Degree)

- Each row will be signaled by a Marshal when to rise. The entire graduate row will stand together and turn to their right. (Graduates seated in the left section will turn right and head down middle aisle, turn left around the back side of the right section, and march toward the front). A line will form in the aisle. As each graduate is waiting to enter the platform they should hand their card to the usher for a **number stamp** and receive it back before proceeding up the platform steps where you will hand your card to the Dean. (Please wait for the Marshal to direct you up the steps).
- Walk across the stage from right to left to receive your diploma (remember to secure the diploma case with your left hand, shake with your right hand and smile for the camera) then exit stage left.
- After leaving the stage, pose for another photo at the X marking on floor. Proceed down the aisle to your designated row. (Graduates seated in the right section will head down the left side, turn left around the back side of left section, then up the middle aisle and return to your designated row. Remain standing until the Marshal directs the entire row to be seated.

Recessional

- The entire class will stand when the Recessional music begins (watch the Marshals for a signal). Platform Participants and Faculty will recess first led by the Grand Marshal. Marshals will then escort graduates out after the Grand Marshal, Platform Participants and Faculty recess.
- The **Graduate Receiving Line** (Platform Participants and Faculty) will form at the entrance to the Gateway arch.
- Graduates will recess through the receiving line into the North Tunnel and exit the arena.
- Congratulations!!!!!! Go out and serve your communities as competent moral leaders!!!

Show Place Arena Rules & Regulations

Rules and Regulations for the Show Place Arena (SPA)

1. No food or consumable packaged goods will be sold or distributed without permission of the SPA.
 2. No alcoholic beverages may be brought on sight or removed from the site by any organization or individual.
 3. No individuals will be permitted to enter the arena without a SPA ticket or WAU Special Access Pass.
 4. Balloons, posters, noisemakers are strictly prohibited from being brought into the arena area. Balloons may be checked at the “Will Call” Booth in the main lobby and picked up after graduation is over.
 5. All concession booths in the arena will be closed.
 6. Handicap access is available and accessible prior to general seating (8:30 am). 1 (one) person is permitted to escort and sit near each person needing accommodations. No additional tickets are provided for escorts or persons needing assistance.
 7. **All children over the age of 24 months will require a seat and a ticket.**
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GRADUATION Participant ESSENTIALS:

Release of Blue Card Requirements:

- If student has been academically cleared by the Registrar’s Office as a 2017 April graduate (does not apply to those who have only received permission to participate)
- Account balance must be zero.
- If student has received Subsidized / Unsubsidized Stafford Loans, student must complete an exit interview for those loans at www.studentloans.gov
- If student has received a Perkins Loan, student must complete an exit interview for those loans (See Student Financial Services for instructions).

Financial Clearance/Form – Refer to Graduation Checklist

- Student Financial Services
- EXIT Interview for Students with Federal Loans
 - **SGPS Students – contact Mr. Frank Scheib**

April 26 (Wednesday):

- **Blue Cards Available** (must have met all “Release of Blue Card Requirements”)
 - **Traditional – Mrs. Shirley Copeman in Accounting Office**
 - **SGPS Students – contact Mr. Frank Scheib**

April 27 (Thursday)

- **Rehearsal at 6:00 pm at Sligo SDA Church**

“He who began this great work is faithful to complete it” ...(Phil. 1:6)~

Housing for Graduates and Their Guests

Resident graduates are allowed three rooms for the weekend: their own room, one additional room (both free), and a third room for \$25 per night. If a resident graduate has a sibling in the residence hall, that sibling will be permitted to stay at no charge and the room will be counted as the one additional room. Each room may have up to four people.

Off-campus graduates requesting accommodations will receive one free room; additional rooms are \$25 per night. Each room may have up to four people.

- Reservations requests need to be emailed to halcyon@wau.edu; verbal or phoned reservations will not be accepted.
- Reservations are due by noon of April 14 and require the following information with your request for reservation:
 - Graduate's name/room number
 - Name of each guest
 - Check in/out time
 - Number of rooms requested
- Please note that linens are not provided—guests will need to provide their own.
- Payments for guest rooms are to be made at the Halcyon Hall front desk. Cash or check only (no credit cards or charges to student accounts). Receipts will be provided.
- Invoices for reservation requests will be emailed to the requester the week of April 17th.
- Checkout for graduates and guests is by noon on May 1st. After 12 noon, a late checkout charge of \$75 will be assessed.
- Failure to follow checkout procedures and/or improper use of the facilities may result in additional charges.

Bruce Peifer, M.S., B.A.
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Order your Cap/Gown at the University Bookstore
Deadline to order is Friday, March 17, 2017

(\$25.00 Late fee added after March 17th)

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