How to Access Weis Library's Online Information Resources

■ You must be a student or employee of Washington Adventist University and have a username and password to access the library's online information resources, such as WorldCat Discovery, Journal Finder, and Online Databases.

■ The username and password that you need for the library are different from the ones you use to access your Windows and Gmail accounts.

■ For library purposes, your username is the 12-digit barcode number on the back of your WAU identification card, and you cannot change or customize your username. However, you must create a password to use with your username.

There are two ways you can create a password to use with your username:

#1   DO IT YOURSELF

Go to the library's online databases page and send yourself an email that will enable you to create a password to use with your username.

1 Go to the library's Online Databases page: www.wau.edu/current-students/library/online-databases/

2 Click on the name of the first online database listed on the left (i.e. ABI/Inform Global).

3 When you are prompted to enter your username and password, click on the link that says "Forgot Password."

4 Enter your 12-digit barcode number and then press the "Request New Password" button.

5 The library will send an email to your WAU email account that will enable you to create a password.

After completing these steps, you can immediately start using your username and password to access the library's online information resources.

#2   LET US HELP YOU

Call the library and we will send you an email that will enable you to create a password to use with your username.

1 Call the library's Information Desk at 301-891-4217 during regular business hours.

2 Provide the Information Desk with your full name and 12-digit barcode number.

3 The library will send an email to your WAU email account that will enable you to create a password.

After completing these steps, you can immediately start using your username and password to access the library's online information resources.

Weis Library: Where Excellence Is Sustained | 301-891-4217| library@wau.edu | www.wau.edu/library