Petition to Participate in the May 10, 2020 Commencement Ceremony

Students who wish to participate in the graduation ceremony, prior to final completion of their degree, may petition to do so if they meet certain conditions to warrant this exception:

1. Petitions must be received in the Registrar’s Office no later than February 1 of the year you are wishing to participate.
2. Petitions will only be considered after you have enrolled for the Spring 2020 semester, in order to determine if you will realistically meet the conditions to be allowed to participate.
3. Make an appointment to meet with your faculty advisor(s) to review of your program evaluation, and see if you are ready to petition for an exception.
4. No more than 6 credits may remain unmet by the end of the Spring 2020 semester, with the expectation to complete all degree requirements by 7/31/2020. If at any time, the number of credits remaining increases, then your eligibility to participate will be denied.
5. Students must submit a written justification detailing:
   - The reason why your degree will not be complete by the end of the Spring 2020 semester
   - Why your circumstances warrant an exception to the policy
   - A detailed timeline of the steps you will take to ensure you complete your remaining degree requirements.

Name: (Please CLEARLY Print your legal name).

___________________________  ____________________________  ____________________________
First                   Last                   Student Signature

ID# _______________ Email__________________________  Cell Phone Number _______________

I acknowledge my understanding of these requirements with my signature above and my initials for each statement below:

_______I am ONLY being allowed to participate in the graduation ceremony and will NOT be an actual graduate for Spring 2020.

_______I will be charged a non-refundable graduation fee of $85, and $TBA class dues as determined by the senior class.

_______All off-campus grades, challenge tests, projects, CLEP, etc… must be on file in the Registrar’s Office by (3/29/20).

_______Based on the deadlines set, I must submit a graduation application for the upcoming term in which I plan to successfully complete all outstanding requirements. Further, my graduation date will correspond to that upcoming term, for which I have applied for graduation, and will NOT be retroactive.

_______If my petition is approved to participate; I forfeit my right to attend a future graduation ceremony, for the same degree and major, when my degree requirements are completed.

• Note: Students MUST have submitted a graduation application to request this Petition to Participate.

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<th>Student’s Academic Advisor or Department Chair Name</th>
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For office use only:
Committee decision: __________________________ Date ______________ Approve _______ Deny _______ 12/5/17