Memorandum of Understanding

Washington Adventist University has a Memorandum of Understanding (MOU) with the Maryland Coalition Against Sexual Assault (MCASA). As stated in the MOU, MCASA will coordinate with the Victim Assistance and Sexual Assault Program (VASAP) for counseling services and will also coordinate with the Sexual Assault Legal Institute (SALI) who will provide legal services to students and employees who have been sexually assaulted. Such services include consultations, advocacy, and representation, as appropriate.

On Campus Contact Information

Crime Victim Advocate
Operations and Compliance Officer
Olivia Burgess
Phone: 301-891-4052
E-mail: oburgess@wau.edu
dsscv@wau.edu

Title IX Coordinator
Betty Howard Center
Dr. Ralph Johnson
Phone: 301-891-4106
E-mail: titleixcoordinator@wau.edu

Off Campus Contact Information

Maryland Coalition Against Sexual Assault (MCASA)
Phone: 301-328-7023

Victim Assistance and Sexual Assault Program (VASAP)
1301 Piccard Drive
Rockville, MD 20850
Phone: 240-777-1355

RAINN National Sexual Assault Hotline
1-800-656-4673

For additional information, please visit www.wau.edu/security.

Created by:
Washington Adventist University
Department of Public Safety - Melissa Smith
Revised: December 30, 2019
### Acts of Victimization
Acts of victimization include, but are not limited to:
- Sexual Assault
- Domestic/dating violence
- Stalking
- Physical Assault
- Sexual harassment
- Threatening phone calls/messages
- Hate crimes
- Prior victimizations

You may need to talk with someone about your options. It is not uncommon to experience a broad range of emotions including fear, confusion, anger, guilt, frustration, and a tremendous sense of loss. These are all normal reactions to what has happened.

*You don’t have to go through this alone.*

The Crime Victim/Witness program ensures that you receive whatever assistance is needed to help regain your personal well-being. The WAU Crime Victim Advocate is available to help you understand your rights under Maryland law as well as the many resources available to you both on and off campus.

The Crime Victim Advocate responds to victims 24 hours a day / 7 days a week to provide crisis intervention, counseling, support, and appropriate referrals.

### Who is Eligible for Services?
WAU recognizes that the university campus is a community of its own, and as in all communities, crime exists.

The Crime Victim/Witness Program is available to assist:
- Any WAU student who is the victim of actual or threatened violence, on or off campus
- Any employee or visitor who is victimized on the WAU campus

### Services Provided
Include, but are not limited to:
- On-call advocate, 24/7
- Confidentiality
- Crisis intervention
- Emotional support
- Evaluation of options
- Information and referrals
- Safety planning
- Temporary safe lodging
- Transportation to the hospital, court, and other applicable appointments
- Explanation of rights
- Accompaniment through medical and legal process
- Assistant in judiciary process
- Educational materials
- Assistance in filing for the Crime Victims Compensation Program (CVCP)
- Change of class schedule, if requested

---

### How to Contact an Advocate
During the week, you can contact the Crime Victim Advocate by calling (301) 891-4019, or go to the General Services Building, building #6. You can also send and e-mail directly to the advocate to dsscva@wau.edu.

During evening hours and weekend emergencies, call (301) 891-4019 and ask that the Crime Victim Advocate contacts you. You don’t have to explain why you need to talk to an advocate. The security officer will contact the on-call advocate who will promptly return your call.

### Make a Report
During the week, you can contact the Crime Victim Advocate by calling (301) 891-4019, or go to the General Services Building, building #6. You can also send and e-mail directly to the advocate to dsscva@wau.edu.

During evening hours and weekend emergencies, call (301) 891-4019 and ask that the Crime Victim Advocate contacts you. You don’t have to explain why you need to talk to an advocate. The security officer will contact the on-call advocate who will promptly return your call.

### When Reporting a Crime to the Advocate
- You decide if you want to call the police or not.
- You decide if you want services provided by the Crime Victim Advocate. You may at any time request services even if you refused them initially.
- You decide if you want to go to the hospital for evaluation, if needed.
- You decide if you want to participate in any investigation conducted by the Department of Public Safety or Title IX Coordinator.
- The Crime Victim Advocate is required to report the crime to the Department of Public Safety under the Clery Act, however the advocate does not have to give your name or any details of the incident. The advocate must report the type of crime, the location of the crime, and the date and time the crime occurred.

---

Services are free, confidential, and do not require police notification.