



Office of the Registrar 301-891-4119

[records@wau.edu](mailto:records@wau.edu)

Fax: 301-891-4121

# Add/Drop Form

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Year: \_\_\_\_\_ Semester: \_\_\_\_\_

## Add

Department/Course Number	Course Title	Section Number	Credit Hours	Time of Meeting Hour – Days	Instructor's Name	Instructor's Signature

## Drop

Department/Course Number	Course Title	Section Number	Credit Hours	Time of Meeting Hour – Days	Last Date of Attendance

## Audit

(Physical activity, private music lessons, lab courses, and independent study courses may not be audited. Student must attend at least 80 percent of classes.)

Department/Course Number	Course Title	Section Number	Credit Hours	Time of Meeting Hour – Days	Instructor's Name	Instructor's Signature

<b>Class Load</b> →	Before change _____ hrs	After change _____ hrs
------------------------	----------------------------	---------------------------

\_\_\_\_\_ Student Name      \_\_\_\_\_ Student's Signature      \_\_\_\_\_ Date

\_\_\_\_\_ Advisor's Name      \_\_\_\_\_ Advisor's Signature      \_\_\_\_\_ Date

\_\_\_\_\_ International Advisor Name      \_\_\_\_\_ Advisor's Signature      \_\_\_\_\_ Date

**AUTHORIZATION:** Secure signatures of officials as checked below: Students registering for more than 18 credits are required to submit an academic petition, and to secure the signatures of Financial Aid and/or Student Accounts. International students must also have the authorization of the Director of Admission to drop below 12 credits. All other students should be aware that dropping below 12 credits may affect financial aid or athletic eligibility. Please consult with the appropriate office.

\_\_\_\_\_ Student Accounts      \_\_\_\_\_ Date       \_\_\_\_\_ Financial Aid Office      \_\_\_\_\_ Date