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Welcome Letter from the Director of the Nursing Program

Welcome to the Department of Nursing at Washington Adventist University. Our nursing program has a rich 112-year history that includes being the first baccalaureate nursing school established in the state of Maryland. The Washington Missionary College was incorporated in 1904, founded to train young men and women for purposeful living and Christian Service. In the early years our nursing school was named the Washington Sanitarium Training School for Missionary Nurses. In 1909, the nursing program started as a three-year hospital-based program, and then in 1926, the program transitioned to a baccalaureate curriculum. We still provide opportunities for our nursing students to serve abroad and our University offers four short-term mission trips to foreign countries each year. In addition to the BSN degree, WAU offers the Masters of Science in Nursing.

You have selected one of the best professions for future employment growth and career satisfaction. According to the Bureau of Labor and Statistics, employment of registered nurses is projected to grow 19% from 2012 to 2022, faster than the average (11%) growth of other occupations. Growth will occur primarily because of technological advancements and an increased emphasis on preventative care. The large, aging baby-boomer population will demand more healthcare services as they live longer and enjoy more active lives. The Health Resources and Services Administration (HRSA) estimates a nursing shortage of one million nurses by 2020. Also, recent changes in the healthcare system have resulted in a need for nurses who will serve at the advanced practice level.

We will work with you towards the goal of completing your nursing degree within our supportive, spiritual, Christian learning community. We have a new, comprehensive curriculum and many success strategies in place that will help you progress through our program. Your success is important to us. The faculty, staff, and I look forward to working with you as we complete this journey together.

Sincerely,

Tijuana G. Griffin

Tijuana Griffin, PhD, MSN, RN
Director of Nursing Program
Edyth T. James Department of Nursing
Washington Adventist University
7600 Flower Avenue.
Takoma Park, MD 20912
Greeting from the Dean of the School of Graduate and Professional Studies

Dear Graduate Nursing Student,

Welcome to the School of Graduate and Professional Studies (SGPS) at Washington Adventist University! We are so happy that you have decided to join our campus community. At Washington Adventist University, we are committed to excellence—not only in our academics, but also in the service that we offer to students, alumni, and fellow members of the campus community. We understand that you are busy working professionals, and we strive to create an environment that is mindful of your needs. We hope that this is reflected in every aspect of your experience with the School of Graduate and Professional Studies. If you have any questions or suggestions for improvement, please don’t hesitate to contact me.

Thank you again for choosing to be a part of the WAU/SGPS community!

Sincerely,
Brenda Chase, PhD, MBA

Dean, School of Graduate and Professional Studies

Contact Information:
bchase@wau.edu  Phone: 301-891-4146
Introduction

The handbook is a working document designed to provide information to students in order to be successful in the graduate nursing program. This handbook is not a substitute for the University’s Student Handbook or the WAU Academic Bulletin, but is a supplement to them. The faculty reserves the right to revise this handbook as necessary. The information contained in this handbook is subject to periodic revision. Students will be given written notice of any amendments or revisions. Students are expected to read and adhere to policies found in the Student Handbook for the RN – MSN and MS in Nursing Program. Students must understand that they are responsible for any updates implemented during their program of study in the Department of Nursing. A signed receipt of this document will be required by the end of the first week of class (see Student Agreement Form).

Mission, Program Goals, Expected Student Outcomes, and Philosophy of Nursing Program

Mission

The primary mission of the Department of Nursing Graduate Program is the immersion of students into a Christocentric nursing environment which fosters the harmonious development of human beings, while instilling the essence of Christian caring in the nursing role with a focus on service through practice, research, and global leadership.

Nursing Program Goals

The Department of Nursing aims to achieve its mission by endeavoring to:
1. Contribute to the health care and education of nurses through a Christ-centered and moral-leadership values program
2. Enhance nursing program excellence
3. Create innovative, accessible models of nursing education to meet the needs of an increasingly diverse student body
4. Provide service to the local and global community
5. Support faculty professional development, scholarship, and grant productivity
6. Promote collegial spirit and well-being in a healthy work environment

Goal of Master’s Program

The goal of the master’s program is to prepare skilled, competent nurses who will pursue excellence and professional growth through lifelong learning; lead change to improve quality outcomes and safety of healthcare delivery systems; design innovative, evidence-based nursing practices; and serve as collaborative partners of the health care team in an advanced specialty nursing practice.
Expected Student Outcomes M.S. in Nursing Program

Graduates of the MS in Nursing program are prepared to:

1. Demonstrate organizational and systems leadership that will improve quality and safety outcomes in nursing education or health care organizations.
2. Conduct and/or evaluate nursing research and evidence-based practices to improve the health of individuals, families, communities, and populations.
3. Synthesize knowledge of ethical, safe, and legal practices in assessing, providing, evaluating, and improving the quality and safety of patient care.
4. Evaluate current knowledge, skills, and attitudes of health promotion, disease and injury prevention and management in order to improve the health of individuals, groups, communities and populations.
5. Apply principles of social justice and health policies that improve the health of the public.
6. Analyze the political, social, organizational, cultural, and economic systems that impact health and health care.
7. Demonstrate the ability to communicate, collaborate, lead, and consult with others in an advanced nursing practice specialty role.
8. Design healthcare management systems and/or educational programs for patients, students, families, communities, and populations using evidence-based practice, informatics, and health care technologies.
9. Demonstrate the ability to provide humanistic care in an advanced specialty nursing practice, respectful of a client’s cultural, spiritual, ethnic, and gender diversity, within an increasingly global, multicultural society.
10. Synthesize knowledge from the organizational sciences, humanities, and informatics to improve the quality and delivery of advanced nursing care in complex educational or health care systems.
11. Design strategies for improved quality and safety outcomes in nursing education and health care systems that employ informatics and effective leadership and management principles.
12. Demonstrate attributes supportive of spirituality within a multicultural multi-faith environment to facilitate self-awareness and meet spiritual needs of clients and self.

Philosophy of Department of Nursing

The Edyth T. James Department of Nursing upholds the mission statement of Washington Adventist University, a learning community committed to the Seventh-day Adventist Christian vision of excellence and service. The nursing faculty provides learning opportunities within a Christian environment that fosters the harmonious development of students.

Human beings were created perfect in the image of God with the power to think, feel, and act. Through God’s plan of salvation, human beings can have eternal life. While human beings no longer live in a perfect state, God’s relationship with them continues to give them dignity, choice, and rights that can be responsibly directed toward experiencing maximum health through creative fulfillment.
Human beings are biophysical, psychosocial and spiritual in nature with similar needs and different modes of adaptation. Throughout life, as unique holistic systems, human beings adapt and develop through the interchange of energy with the environment. Groups of human beings create families, communities, and defined populations. Society, the environment, which consists of multicultural, social, educational, political, and economic conditions affect the survival and health of its members through the utilization and interaction of resources.

Health reflects the dynamic interplay of human needs, potential alterations, and actual alterations in human need fulfillment. Health can be conceptualized as being on an illness-wellness continuum. Wellness involves the human being’s goal-directed adaptation, growth, development, and realization of need fulfillment within a changing multicultural society. Impaired health presents the human being, family, population with an opportunity for adaptation, growth, and the ongoing pursuit of optimum health. The subjective experience of human beings influences their definition of health. Movement toward health includes awareness, education, and growth.

The profession of nursing is a scholarly practice discipline. Through a variety of processes such as caring, spirituality, health promotion, leadership, research, evidence-based practice, the nursing process, facilitation of change, political advocacy, and life-long learning, nursing positively impacts the illness-wellness continuum. The responsibility of society’s health care is shared by nurses, other health professionals, and consumers. Nursing leadership is a communication and relationship process seeking to envision the needs, strengths and resources of human beings while influencing the individual, family, group, community, and population in the purposeful attainment of mutually defined health goals. Through the use of best research evidence, logical reflective reasoning, clinical judgment, and consideration of patient values, the professional nurse provides an evidence-based, health-oriented service to society.
Elements of the framework for building the baccalaureate nursing curriculum are based on The Essentials of Baccalaureate Education for Professional Nursing Practice (2008), and the American Nurses Association (ANA) Code of Ethics (2015).

Rev. 10/2020
ANA Code of Ethics

The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.

1. The nurse’s primary commitment is to the patient, whether an individual, family, group, community, or population.

2. The nurse promotes, advocates for, and protects the rights, health, and safety of the patient.

3. The nurse has authority, accountability, and responsibility for nursing practice; makes decisions; and takes action consistent with the obligation to promote health and to provide optimal care.

4. The nurse owes the same duties to self as to others, including the responsibility to promote health and safety, preserve wholeness of character and integrity, maintain competence, and continue personal and professional growth.

5. The nurse, through individual and collective effort, establishes, maintains, and improves the ethical environment of the work setting and conditions of employment that are conducive to safe, quality health care.

6. The nurse, in all roles and settings, advances the profession through research and scholarly inquiry, professional standards development, and the generation of both nursing and health policy.

7. The nurse collaborates with other health professionals and the public to protect human rights, promote health diplomacy, and reduce health disparities.

9. The profession of nursing, collectively through its professional organizations, must articulate nursing values, maintain the integrity of the profession, and integrate principles of social justice into nursing and health policy.

The profession of nursing, collectively through its professional organizations, must articulate nursing values, maintain the integrity of the profession, and integrate principles of social justice into nursing and health policy.

To access the ANA Code of Ethics with Interpretive Statements:
http://nursingworld.org/MainMenuCategories/EthicsStandards/CodeofEthicsforNurses/Code-of-Ethics-For-Nurses.html

MS in Nursing Program Curriculum


**The Essentials of Master’s Education in Nursing**

I. Background for Practice from Sciences and Humanities  
II. Organizational and Systems Leadership  
III. Quality Improvement and Safety  
IV. Translating and Integrating Scholarship into Practice  
V. Informatics and Healthcare Technologies  
VI. Health Policy and Advocacy  
VII. Inter-professional Collaboration for Improving Patient and Population Health Outcomes  
VIII. Clinical Prevention and Population Health for Improving Health  
IX. Master’s-Level Nursing Practice

**The AONE Nurse Executive Competencies**

1. Communication and Relationship-Building  
2. Knowledge of the Healthcare Environment  
3. Leadership  
4. Professionalism  
5. Business Skills

**The NLN Competencies for Nurse Educators**

1. Facilitate Learning  
2. Facilitate Learner Development and Socialization  
3. Use Assessment and Evaluation Strategies  
4. Participate in Curriculum Design and Evaluation of Program Outcomes  
5. Function as a Change Agent or Leader  
6. Pursue Continuous Quality Improvement in the Nurse Educator Role  
7. Engage in Scholarship  
8. Function within the Educational Environment

**The IOM Key Recommendations**

1. Nurses should practice to the full extent of their education and training.  
2. Nurses should achieve higher levels of education and training through an improved education system that promotes seamless academic progression.  
3. Nurses should be full partners, with physicians and other healthcare professionals, in redesigning health care in the United States.  
4. Effective workforce planning and policy making require better data collection and an improved information infrastructure.
Accreditation of Nursing Programs

The baccalaureate degree in nursing and master’s degree in nursing programs at Washington Adventist University are accredited by the Commission on Collegiate Nursing Education (www.aacn.nche.edu/ccne-accreditation).

The University is accredited by the Middle States Commission on Higher Education (www.msche.org) and the Accrediting Association of Seventh-day Adventist Schools, Colleges, and Universities (http://adventistaccreditingassociation.org).

Statement of Student Policies

Overview
Consistent with the mission of the Department of Nursing is the expectation that graduate students will exhibit the highest standards of professional behavior. Each student is required to conduct him or herself with honesty, integrity, and in a professional manner while in the classroom, university buildings, laboratory, or practicum settings.

Technology Requirements
1. Students are expected to use their wau.edu email address for all communications with faculty and administrators within the Department of Nursing. Please do not forward your WAU email to another device, as this has caused problems in the past.
2. Students are expected to check their wau.edu email accounts daily and respond as requested. They are responsible for all communications sent to the wau.edu email account.
3. Students are expected to daily check Desire to Learn (D2L) for announcements and updates. Use Turnitin.com on all written assignments. Students will utilize Microsoft Word for all typed assignments and use PowerPoint as needed. Also, students should access and use Grammarly and SmartThinking through D2L.
4. Students must behave professionally in the use of social media, and not engage in any activity that represents a violation of HIPPA policies.
Communication

Main Office

The Department of Nursing administrative suite is located in Room 211 of the Boyer Building. In addition to providing support for the daily operation of the Department, the Department of Nursing staff serves as a resource of information for students, faculty, other WAU offices, and members of the greater community. Students are welcome to visit the office during regular operating hours to conduct business, or to make appointments to meet with nursing administrators or faculty. Hours: Mon. – Thurs. 8:30AM to 5:00PM; Fri. 8:30AM to 12:00PM.

Common Courtesy

Since interaction with office personnel is as much a component of professional behavior as is performance in the clinical and classroom setting, nursing students are expected to exhibit the same professionalism and courtesy when interacting with any member of the office staff as they would with members of the faculty and other professionals. As part of a professional office, each staff member is committed to delivering quality service.

The reception area is particularly designed to welcome students, faculty and other members of the community. All visitors to the Department of Nursing offices should enter the reception area first, to be assisted by the receptionist. In the interest of courtesy and privacy, students are not permitted to enter directly into any faculty or administrative office without first being invited to do so.

Chain of Command

If students have a concern or complaint to discuss, it is important to follow the chain of command. First, make an appointment with your course professor. If you do not find satisfaction, meet with your advisor. If you feel the need to proceed for resolution of your issues or concerns to a higher level, make an appointment with your director of the nursing program. Listed below is your chain of command:

1. Course professor
2. Advisor
3. Director of Nursing
4. Provost

Appointments

Appointments and requests for letters of recommendation may be made via email with detailed information about the request. As a part of professional behavior, students are expected to keep scheduled appointments, or, in the event of an emergency, to notify the office in advance if a scheduled appointment must be cancelled or rescheduled.
Change of Name, Address or Telephone Number

Students are responsible to report to the Office of the Registrar as soon as possible for any changes in name, address or telephone numbers. Students who do not keep the Office of the Registrar apprised of this information are still responsible for any information or correspondence sent to them at the last address on file. New identification cards and badges should be procured accordingly.

Academic Integrity Policy

The academic integrity policy can be found in the Academic Bulletin under the section on Academic Information. Academic dishonesty includes, but is not limited to:

1. Cheating – intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise
2. Plagiarism – intentionally or knowingly representing the words or ideas of another as one’s own in any academic exercise
3. Fabrication – intentional and unauthorized falsification or invention of any information or citation in an academic exercise
4. Copying information from another student, assisting another student when not explicitly stated as allowed, and failure to properly cite sources according to APA guidelines constitutes a violation of the academic integrity policy.

Attendance Policies

1. Students are expected to be on time and to attend all classes. The Department of Nursing realizes that, at times, lateness is unavoidable. In these situations, students must notify faculty by text or email prior to the start of class. Also, if it is necessary for a student to be absent from class, the instructor must be notified prior to class time via email.
2. Students who miss more than one class in an eight week term are in danger of failing or may be withdrawn from the course at the discretion of the course professor.
3. Students who are absent from class are responsible for obtaining the missed class material.

Classroom Management Policies

1. The Faculty reserves the right to change the content or schedule of the course syllabus as needed in special circumstances. Students will be notified of any such changes. It is the student’s responsibility to abide by the most current syllabus posted in D2L.
2. Graduate students are expected to prepare for class by reading assignments prior to each class and participating in class discussions.
3. Cell phones are required to be turned off while students are in class.
4. Students failing a course at mid-term will be required to meet with their professor for counseling and to complete a student learning contract.
Policies for Class Projects and Written Assignments

1. Students are responsible for submitting class projects and written requirements on the due date specified in the course syllabus, at the beginning of class in the dropbox on D2L unless the instructor has granted expressed permission, in advance, to submit materials at another time. The privilege to submit late assignments will be at the discretion of the professor.

2. All written assignments must be typed, double spaced using APA format, 12-point Times New Roman font, with proper spelling and grammar. Always keep a copy of the assignment. Scholarly writing is always expected.

3. All assignments must be the student’s own original work: not copied from another source; not submitted from another course; and not the work of another student. All written assignments are reviewed by the Turn-It-In plagiarism detection system. All assignments must be the student’s own individual original work unless specified as a group assignment.

Academic Grievance Procedure

Students who feel that they have received prejudiced academic evaluation are entitled to appeal for an impartial review and reconsideration of their cases. Procedures to be followed are listed in the Academic Bulletin in the section on Academic Information. The order of appeal is as follows:

1. Teacher involved
2. Nursing Advisor
3. Director of Nursing Program
4. Academic Appeals Committee
5. Provost

Grading

As stated in the WAU Academic Bulletin:

Evaluation of student academic performance is the responsibility of the course instructor. All core courses must be completed with “B” or better in order to progress into a concentration. In addition, all specialty courses must be completed with a “B” or better (Academic Bulletin, p. 306). Students are allowed only one grade of “C+” or “C” during their entire graduate program. A student who receives a second grade of “C+” or “C” will be placed on graduate academic probation and required to repeat the course the next time that it is offered. On the second attempt, the student must obtain a grade of “B” or higher (Academic Bulletin, p. 306).

No student may carry more than two incomplete (I) grades at any one time in the program. All (I) grades must be resolved within eight weeks after the original course grade was issued (Academic Bulletin, p. 306).
The following is the Department of Nursing Grading Scale for the graduate program:

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<tr>
<td>A</td>
<td>94-100</td>
<td>A-</td>
<td>90-93</td>
<td>B+</td>
<td>87-89</td>
<td>B</td>
<td>84-86</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
<td>C</td>
<td>74-76</td>
<td>C-</td>
<td>70-73</td>
<td>D</td>
<td>65-69</td>
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<tr>
<td>F</td>
<td>&lt;65</td>
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**Academic Alert and Student Learning Contract Process**

An academic alert will be issued by your professor if you have:
- A failing grade on a quiz, exam, paper, or other course assignment
- A course grade average that indicates you are in danger of not progressing
- Absence from classes or clinical to the point of needing to withdraw from your course
- Practicum objectives are not being met

The academic alert will be completed by your course professor, signed by you, and a copy will be provided to your advisor, course faculty member, and the Director of the Nursing Program.

A student learning contract will be completed by you and your professor, as necessary, when you are not progressing successfully in your course. A student learning contract will also be completed if you are failing your course at midterm. A copy will be sent to your advisor, the course faculty member, and the Director of the Nursing Program.

**Grounds for Immediate Dismissal from the Nursing Program**

Demonstration of any of the following actions or behaviors will result in immediate dismissal from the Department of Nursing graduate program:

Violation of Academic Integrity Policy as outlined in WAU Academic Bulletin (pp. 20-23)
1. Behavior that threatens the health and safety of clients, students, faculty, or college staff.
2. Impairment due to alcohol or drugs, or behavior suggesting impairment.
3. Behavior or actions that engage in or condone discrimination on the basis of race, gender, age, citizenship, religion, national origin, sexual orientation, or disability.
4. Violations of client confidentiality (HIPPA policies).
5. Client abandonment
6. Using any social media that brings discredit upon the University, Department of Nursing, students, health agencies, patients and the nursing profession.
Departmental Policies

Department of Nursing Dress Code

Graduate students attire should be appropriate for the situation, and reflect standards of professionalism in both classroom and practicum settings. A white lab coat should be worn for lab and clinical sessions. Cooperation in adhering to the regulations is a matter of personal integrity and the willingness to adhere to regulations suggests maturity and sense of responsibility.

Criminal Background Checks and Drug Test Requirements

All applicants must submit a completed criminal Background Check and urine Drug Test through Castle Branch (CB22) prior to admission into the program. There is a fee associated with this process. It will take one to two weeks for the background check to run its full report.

Immunization and Health Requirements

Background Checks, Urine Drug Tests, Physical Exams, Immunizations, TB testing, and must be kept up to date once accepted into the program. Requirements are subject to change in order to abide by the hospital/ practicum requirements.

Blood and Body Fluid Exposure Policy and Procedure

Occupational Exposure Guidelines

According to the Centers for Disease Control and Prevention, the primary means of preventing occupational exposure to HIV and other blood borne pathogens is the strict adherence to infection control standards, with the assumption that the blood and other body fluids of all individuals is potentially infectious. The routine utilization of barrier precautions when anticipated contact with blood or body fluids, immediate washing of hands or other skin surfaces after contact with blood of body fluids, and careful handling/disposing of contaminated sharp instruments or other equipment during and after use is recommended. For more information: [http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5409a1.htm](http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5409a1.htm)

Student Responsibility

Graduate students in the practicum setting should become familiar with and maintain the infection control and safety standards of their individual agency or organization. Any adverse event or exposure should be reported to the Department of Nursing as soon as possible, and an Incident Form completed. (See Department of Nursing Forms).

Please note: Decisions regarding post-exposure management, prophylaxis, and follow-up will be at the discretion of the individual and his/her health care provider. The injured party will be financially responsible for any emergency treatment, prophylaxis and follow-up care that may be necessary as a result of the incident.
Disability Support Services

Any student who may need accommodations because of the impact of a disability should register with the Office of Disability Services in the Betty Howard Center for Student Success (BHCSS) located in Wilkinson Hall, Suite 133. Guidelines for accessing disability services are listed in the Academic Bulletin under the BHCSS section.

Academic Support Services

The Betty Howard Center for Student Success (BHCSS) provides a variety of support and academic enrichment programs to assist students in adjusting to college and in achieving personal and professional goals. Free services are provided to students who need to improve verbal, written, and reading skills. Academic early-alert services, advising, tutoring, and workshops on academic success strategies are provided for all students as needed.

On the wau.edu home page, at the top, you can access the Desire2Learn site. There are tutorials for you including a video on the Basics of APA Style and information on Turnitin which is an internet-based plagiarism-prevention service. WAU has purchased a license for students to submit their papers to this service. Free help with APA style can also be obtained at https://owl.english.purdue.edu/owl/resource/560/01/.

Library and Online Databases

The Weis Library is a member of the Maryland Interlibrary Consortium which shares a Web-based public catalog. The library provides access to dozens of electronic databases. Students have remote access to the library’s licensed databases and can go to the Weis Library website to the section on Search Databases and Indexes.

Statement on Faith and Learning

The faculty of the Department of Nursing seeks inspiration and guidance in assisting students to learn. The faculty embraces the Washington Adventist University (WAU) belief statement that, “The highest development of the individual takes place in the moral and ethical code implied in the life and teachings of Jesus Christ as recorded in the scriptures and the search for truth is most fruitful within a philosophical framework based on the Bible.” The Department of Nursing faculty supports the WAU Statement of Mission, Objectives, and Statement of Community Ethos. In addition, the faculty adheres to the WAU Code of Ethics for Teachers (Policy Handbook for Administration and Faculty at Washington Adventist University).
SGPS Virtual Bookstore

SGPS partners with a virtual bookstore, MBS Direct, accessible at http://bookstore.mbsdirect.net/wau.htm, which provides for books to be delivered to you. You can order books online at competitive prices from a variety of sellers, or rent a book and eventually sell it back to MBS, if you choose. MBS Direct will automatically provide you with the required books once you select the course in which you have enrolled. Please contact the Support Services Manager at 301-891-4007 to discuss utilizing Financial Aid to purchase your books. You can order books by phone at 800-325-3252.

Online Academic Resources

ALL STUDENTS must set up their account information. If you are a new student or if you have forgotten your password or user name, you will be able to get or reset your password by following the steps listed in the SGPS Student Welcome and Orientation Packet (page 9). Also, ALL STUDENTS must set up a WAU email account. Instructions for doing this can be found in the same booklet (page 10).

Information about WebAdvisor, Desire2Learn, Smartthinking and other useful online resources, as well as information about tutoring and counseling services, can also be found in the SGPS Student Welcome and Orientation Packet (page 10-12).

Academic Advising

Following initial registration by the SGPS Program Coordinator, the Director of the Nursing Program serves as academic advisor to all graduate nursing students. Students enrolled in the MS and RN-MSN programs must meet with their academic advisor each semester during their course of study, prior to registration, to monitor academic progress and for course planning.
APPENDICES
**APPENDIX A: REQUEST FOR INCOMPLETE IN A COURSE**

**Washington Adventist University**
Records Office (Wilkinson Hall 316)
7600 Flower Avenue
Takoma Park, MD 20912
301-891-4119

"An Incomplete (I) indicates that a student’s work in the course is incomplete because of illness or unavoidable circumstances and not because of negligence or inferior performance."

For further details see the Academic Bulletin.

**I. To be completed by the student:**

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>SSN/ID:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester: Spring</td>
<td>Course Number:</td>
</tr>
</tbody>
</table>

**Instructor’s Name (printed):**

Reason for request: Student is traveling out of the country and unable to complete the final exam

| Student’s Signature: | Date: |

**II. To be completed by the instructor:**

Note: Incomplete grades should be removed by mid-semester of the following semester (summer semester NOT included). Dates later than this should have supporting documentation.

| Requirements to be completed: | Dates to be Completed: |

If an Incomplete Removal Form has not been submitted by the instructor by the last date above, the Records Office should change the Incomplete grade to a grade of __________:

| Instructor’s Signature: | Date: |

| Department Chair’s Signature: | Date: |

**For Office Use Only:**

- [ ] Computer Entry
- [ ] Grade/Course Report Change
- [ ] RAP Sheet Update
- [ ] Notice to Student
APPENDIX B : REPORT OF EXPOSURE, INJURY, OR INCIDENT

To be completed by the clinical supervisor and student

Name of Individual involved:__________________________________________________

Immediate Faculty/Preceptor:_________________________________________________

Clinical facility where exposure occurred:_______________________________________

Date/Time of Exposure: ____________

Type:
Needle Stick:____ Splash:_________
Mucous Membrane______ Other:_____ 

Describe how the incident occurred:_______________________________________________

______________________________________________________________________________

Personal Protective Equipment Being Used_________________________________________

______________________________________________________________________________

Actions taken (decontamination, clean-up, reporting, counseling, etc.) __________________

______________________________________________________________________________

Date and Time Incident was reported to Infection Control/Occupational Health: _____________

Name/Title of Individual to whom the incident was reported: ____________________________

☐ CHECK LIST

☐ Student was provided with the Department of Nursing Blood and Body Fluid Exposure Policy and Procedure

I have received and read the Department of Nursing Blood and Body Fluid Exposure Policy and Procedure guidelines. I understand that I have been advised to contact my health care provider for care that is needed as a result of the exposure that has occurred.

__________________________________________  __________________________
Student Name (Printed) and Signature           Date
APPENDIX C: ACADEMIC ALERT

Student Name ____________________________   ID#___________________________________
Course _________________________________   Instructor ____________________________________

The Department of Nursing faculty wants to provide you with the assistance you need to succeed in your program. We are concerned about your progress and urge you to take the step(s) indicated below immediately.

<table>
<thead>
<tr>
<th>Academic Concern</th>
<th>Attendance / Clinical Concern / Professionalism</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ The grade you have earned in this course is 80% or less will receive a clinical, academic or lab alert</td>
<td></td>
</tr>
<tr>
<td>Date: ________________  Grade __________________</td>
<td></td>
</tr>
<tr>
<td>□ WARNING: Your current test grade average indicates you are in danger of not progressing to the next level. Current test average ________________</td>
<td></td>
</tr>
<tr>
<td>□ You have had one class/lab/clinical absence on ________  You have a total of ____________ course absences thus far.</td>
<td></td>
</tr>
<tr>
<td>□ WARNING: You are in danger of being administratively withdrawn (AW) due to excessive absences</td>
<td></td>
</tr>
<tr>
<td>□ Your clinical performance on ________ was unsatisfactory. The following clinical course objective(s) is/are not being met: 1. 2. 3.</td>
<td></td>
</tr>
</tbody>
</table>

Recommended Activity: Any remediation activities was be completed by (date) ____________________

□ See me in my office after class or during office hours by (date) ______ Office # _______ Phone: __________
□ Utilize appropriate college resources (counseling/disability) ____________________________________________
____________________________________________________________________________________________

Instructor Signature: ____________________________________________  Date: __________________

Did the student come for help by the date indicated?  ___ Yes  ___ No

Comments:

Student’s Signature: ____________________________________________  Date: __________________
APPENDIX D: STUDENT LEARNING CONTRACT

Student Name: ______________________________ Course: ______________________________

Faculty Name: ______________________________

I am contracting to improve my grade from a _____ to a _____ and am willing to achieve this as follows:

<table>
<thead>
<tr>
<th>Learning Objectives</th>
<th>Learning Resources and Strategies</th>
<th>Target Date for Completion</th>
<th>Evidence of Accomplishment of Objectives</th>
<th>Faculty Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td>SMART objectives are: Specific</td>
<td>(Consider student learning style…can include study groups, study partner, practice questions, test review sessions, tutoring services)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Measurable</td>
<td>Achievable</td>
<td>Results oriented</td>
<td>Time bounded</td>
<td></td>
</tr>
</tbody>
</table>

Student Signature: ________________________________________ Date: __________________
APPENDIX E: CRIMINAL BACKGROUND CHECK AND DRUG TEST REQUIREMENTS

All applicants must submit a completed criminal Background Check and urine Drug Test through Castle Branch (CB22) prior to admission into the program. There is a fee associated with this process. It will take one to two weeks for the background check to run its full report.

Background Check: The records must indicate that the student has never been convicted of any of the following offenses:

- Murder
- Arson
- Assault, battery, assault and battery, assault with a dangerous weapon, mayhem or threats to do bodily harm
- Burglary
- Robbery
- Kidnapping
- Theft, fraud, forgery, extortion or blackmail
- Illegal use or possession of a firearm
- Rape, sexual assault, sexual battery, or sexual abuse
- Child abuse or cruelty to children
- Unlawful distribution, or possession with intent to distribute, a controlled substance

A urine drug test takes 3-5 business days from the time the sample is placed. However, if the test is positive this will take longer; it goes to the Medical Review Officer for review and for students to provide any prescription. Make arrangements to order this package and submit a urine sample well before the start date. Students with a positive drug test will not be accepted into the nursing program.

Drug Test: A 10-Panel Urine Test Substances Tested

1. Amphetamines
2. Barbiturate
3. Benzodiazepines
4. Cannabinoids
5. Cocaine
6. Methadone
7. Methaqualone
8. Opiates
9. Phencyclidine
10. Propoxyphene
APPENDIX F: IMMUNIZATION AND HEALTH REQUIREMENTS

Background Checks, Urine Drug Tests, Physical Exams, Immunizations, TB testing, and must be kept up to date once accepted into the program. Requirements are subject to change in order to abide by the hospital/clinical/practicum requirements.

*Background Check
Within last year through Castle Branch (CB22)

*Urine Drug Toxicology Screen
Within last year through Castle Branch (CB22)

Once accepted into the program, students will need to meet the following immunization and health requirements. This documentation must be submitted into the document manager of Castle Branch (CB22im) before starting any clinical/practicum postings.

1. CPR Certification
   Submit a copy of your CPR card from the American Heart Association Basic Life Support for Healthcare Provider course. (If there is a paper card, it must be signed. Computer printouts are acceptable.)

2. Health Insurance
   Submit a copy of both the front and the back of your current health insurance card or proof of coverage. If the name on the card does not match the student’s name, written verification of coverage from the provider is required.

3. Influenza (between 08/01 and 10/1)
   Submit documentation of a flu shot administered between 08/01 and 10/1

4. Physical Examination (completed after May 1)
   Download, print & complete the Washington Adventist University Pre-Entrance Health Requirements form (3 pages) and upload. The exam must be completed by a Licensed Health Care provider and documented on the form provided. (Your Provider must sign and date the appropriate pages. Your name and date must be on each page.)

6. TB Skin Test OR Blood Test QuantiFERON Gold/IGRA/T-Spot (completed after May 1)
   Submit documentation of one of the following:
   ● 2 step TB skin test (1-3 weeks apart) OR
   ● 2 consecutive annual tests (no more than 12 months between tests) WITH a 1 step TB skin test within the past year

7. Chest X Ray (if positive TB Test results)
   ● Submit a clear Chest X-Ray report within the last 5 years.

8. TB Questionnaire (completed after May 1)
   ● During the 5 year period, you must complete a questionnaire annually reviewed by an examining physician/health care provider after May 1 stating no current signs or symptoms of Tuberculosis are present.
9. Hepatitis B
   Submit documentation of one of the following:
   ● Quantitative antibody titer (lab report required) OR
   ● A series of 3 vaccinations

10. Polio
    Submit documentation of one of the following:
    ● Quantitative antibody titer (lab report required) OR
    ● A series of 3 vaccinations

11. Measles (Rubeola) *
    Submit documentation of one of the following:
    ● Quantitative antibody titer (lab report required) OR
    ● A series of 2 vaccinations

12. Mumps *
    Submit documentation of one of the following:
    ● Quantitative antibody titer (lab report required) OR
    ● A series of 2 vaccinations

13. Rubella *
    Submit documentation of one of the following:
    ● Quantitative antibody titer (lab report required) OR
    ● A series of 2 vaccinations

14. Varicella (Chicken Pox)
    Submit documentation of one of the following:
    ● Quantitative antibody titer (lab report required) OR
    ● A series of 2 vaccinations

15. Tetanus, Diphtheria & Pertussis (Tdap)
    Submit documentation of a Tdap (not Td or DTaP) booster within the past 10 years
    * may be grouped together as MMR (Measles, Mumps, Rubella)
## APPENDIX G: CASTLE BRANCH REQUIREMENTS FOR CLINICAL PRACTICUM HOURS

To Place Orders in Castle Branch: Login account in [https://portal.castlebranch.com/cb22](https://portal.castlebranch.com/cb22) and order the specific codes / If you have any problems: Call 1.888.723.4263

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Castle Branch code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castle Branch code: CB22</td>
<td>CB22</td>
<td>($73.50)</td>
</tr>
<tr>
<td>Background Check</td>
<td></td>
<td></td>
</tr>
<tr>
<td>To submit documents,</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>1.) Login in to Castle Branch at</td>
<td></td>
<td></td>
</tr>
<tr>
<td><a href="https://www.castlebranch.com">https://www.castlebranch.com</a> using your</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>email and password,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.) Fax or 3.) Mail</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drug Test (10 Panel)</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Castle Branch code: CB22re</td>
<td>CB22re</td>
<td>($51.00)</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Influenza 8/1 to 10/1</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>WAU Pre-entrance Health Record</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Physical Examination (3 pages)</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Annual Physical Examination (2 pages)</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Tuberculosis (TB) Skin Test (2 Step) OR</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Quantiferon Gold Blood Test</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Chest XRay every 5 years OR</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>TB Questionnaire</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Hepatitis B 3 immunizations OR titer</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Polio 3 immunizations OR titer</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Measles (Rubeola) 2 immunizations OR</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>titer</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Mumps 2 immunizations OR titer</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Rubella (German Measles) 2 immunizations</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>OR titer</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Varicella (Chicken Pox) 2 immunizations</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>OR titer</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Tetanus, Diptheria &amp; Pertussis (Tdap)</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
<tr>
<td>Every 10 years</td>
<td>CB22im</td>
<td>($25.00)</td>
</tr>
</tbody>
</table>

### Note: Questions related to WAU Castle Branch requirements must be directed to:
Evelyn Khandagale, Room 205A, Nursing Education Clinical Coordinator
301 891 4182 (Office) 301 891 4191 (Fax), ekhandag@wau.edu (email)
APPENDIX H: STUDENT AGREEMENT FORM

DO NOT SUBMIT UNTIL YOU HAVE READ THE ENTIRE HANDBOOK

I, the undersigned student, having read and reviewed the entirety of the Washington Adventist University Edyth T. James Department of Nursing Student Handbook and do agree to adhere to and abide by all University and Department of Nursing policies during my matriculation at WAU. Furthermore, I agree to adhere to the conduct codes and performance policies of the Clinical Education sites to which I may be assigned. I clearly understand that failure to adhere to and abide by these policies and regulations of the University, Department of Nursing, Hospital and/or Clinical Site may result in my removal and subsequent withdrawal from the clinical site/classroom and/or program.

I also understand that in addition to faculty employed at the University, there may be employees of the Hospital/Clinical Agency or Practicum site which are designated by the University as a Supervisor/Preceptors/Clinical Instructors. As such, these individuals will be functioning as members of the team of instructors within one or more of the Program’s clinical or practicum courses. Therefore, I understand that assessment/evaluation information about my academic and/or clinical or practicum performance may be shared with the designated/appropriate Supervisor or Clinical Site staff member(s) for the sole purpose of providing them with information needed by them for patient/client assignment or University required clinical performance evaluation/assessment. Furthermore, my academic and/or clinical records may be reviewed by duly authorized representatives of Professional, State, or National accreditation agencies.

I further understand that the Hospital or Clinical agencies or Practicum site to which I may be assigned may require that I receive clearance from the State of Maryland that I do not have a criminal record of an offence which would compromise the safety or well-being of the clients or patients of that site. Therefore I understand that my name will be submitted to the state for a CORI (criminal offender record information) and SORI (sexual offender registry information) check. A CORI/SORI check report of such an offence may preclude my eligibility for clinical or practicum assignment and thereby may negate my matriculation in the program.

Lastly, I understand that I am required to satisfy the Department of Nursing Medical History/Immunization Records requirement and CPR requirement. Failure to do so will preclude my eligibility to participate in the clinical or practicum phase and may result in my inability to complete the program.

Please sign and date two copies and submit this form when requested by a faculty member. One copy will be kept on file at the WAU Department of Nursing; the other copy is for your records.

Student's Name (Printed): ______________________ Student's signature _______________________

Witness's Name (Printed): ______________________ Witness’s signature _______________________

Faculty's Name & Title: _________________________ Faculty’s signature _______________________

Program: ___________________________Received on (Date): ____________________________

Note: Submission of this form is required prior at the end of the first week of classes
APPENDIX I: PRECEPTOR AGREEMENT FORM, NURSING EDUCATION

Date: _____________________   Term: _____________________   Course: _____________________

Student’s Name: ________________________________________   RN License #: _______________

Student’s Mailing Address____________________________________________________________

Student’s Email: ____________________________________   Phone: _______________________

* Student to attach Personal Objectives

PRECEPTOR INFORMATION

Preceptor Name: ________________________________________   Credentials: ________________

Preceptor Title: ________________________________________   Phone: _______________________

Agency Name: _________________________________________   Fax: _________________________

Agency Address: ______________________________________________________________________

SIGNATURES

Student: _______________________________________________   Date: _______________________

Preceptor: ______________________________________________   Date: _______________________

Course Faculty: _________________________________________   Date: _______________________


APPENDIX J: PRECEPTOR AGREEMENT FORM, NURSING AND BUSINESS LEADERSHIP

Date: _____________________   Term: _____________________   Course: _____________________

Student’s Name: _____________________   RN License #: _______________

Student’s Mailing Address: ____________________________________________

Student’s Email: _____________________   Phone: _____________________

* Student to attach Personal Objectives

PRECEPTOR INFORMATION

Preceptor Name: _____________________   Credentials: _____________________

Preceptor Title: _____________________   Phone: _____________________

Agency Name: _____________________   Fax: _____________________

Agency Address: ____________________________________________

SIGNATURES

Student: _____________________   Date: _____________________

Preceptor: _____________________   Date: _____________________

Course Faculty: _____________________   Date: _____________________
APPENDIX K: PRECEPTOR EVALUATION TOOL
(Student Feedback)

Preceptor Name: ___________________________   Course: ___________________________

Date: __________________________ Site: _________________________________________

Completed by Student: _________________________________________________________

Please consider the completion of this survey as a method to provide feedback to Washington Adventist University. This survey is being conducted to assess your satisfaction with your preceptor. Your opinion is important to us and change cannot occur without feedback. Please return this survey to the Director of the Nursing Program. Information in this survey is confidential. All information will be analyzed and then reported by group rather than individually. Students will not be identified to any faculty member or preceptor throughout the whole survey process. If you have any questions about this survey, please contact Dr. Tijuana Griffin; tgriffin@wau.edu

1. The preceptor oriented me well to the clinical area and expectations of my role.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

2. The preceptor exhibited expertise and was knowledgeable and competent in his/her nursing role.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

3. The preceptor collaborated with and assisted you in planning learning objectives and experiences.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree
4. The preceptor provided resources to you to facilitate learning.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

5. The preceptor provided appropriate feedback to improve your performance.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

6. The preceptor led you through problem-solving activities to improve your critical-thinking and decision making skills.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

7. The preceptor encouraged questions and offered constructive comments.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

8. The preceptor communicated well, giving clear explanations and instructions.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree

9. The preceptor exhibited a caring and respectful attitude.
   - Strongly Agree
   - Agree
   - Somewhat Agree
   - Disagree
   - Strongly Disagree
10. The preceptor showed enthusiasm for my learning and his/her preceptor role.
   ⃝ Strongly Agree
   ⃝ Agree
   ⃝ Somewhat Agree
   ⃝ Disagree
   ⃝ Strongly Disagree

Comments:

1. Do you recommend this preceptor for other students?
   ⃝ Yes
   ⃝ No

2. Is this clinical setting a good placement for student learning and why?

3. The following worked well in this clinical:

4. The following did not work well in this clinical:
APPENDIX L: PRECEPTOR EVALUATION OF COURSE AND COURSE FACULTY

Preceptor Name: __________________________ Course: ___________________________
Date: __________________ Site: _____________________________________________
Student Name: ___________________________________________________________

Please consider the completion of this survey as a method to provide feedback to Washington Adventist University. This survey is being conducted to assess your satisfaction with your preceptor. Your opinion is important to us and change cannot occur without feedback. Please return this survey to the Director of the Nursing Program. All information in this survey is confidential. Information will be analyzed and then reported by group rather than individually. Students will not be identified to any faculty member or preceptor throughout the whole survey process. If you have any questions about this survey, please contact Dr. Tijuana Griffin; tgriffin@wau.edu

1. I was provided with a copy of the nursing program’s philosophy and the course objectives.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

2. I received contact information for the clinical faculty member and Department of Nursing, WAU.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

3. I received forms for evaluating the student.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

4. I received a copy of the student’s personal course objectives, if relevant.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree
5. I received adequate training and information on how to be a preceptor.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

6. I felt competent in my role as a preceptor.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

7. The course faculty was informative regarding my expectations and readily accessible to me.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

8. The course faculty conducted a site observation at least once during the semester.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

9. Serving as a preceptor this semester was a great experience for me.
   - [ ] Strongly Agree
   - [ ] Agree
   - [ ] Somewhat Agree
   - [ ] Disagree
   - [ ] Strongly Disagree

10. I would consider serving as a preceptor again in the future.
    - [ ] Strongly Agree
    - [ ] Agree
    - [ ] Somewhat Agree
    - [ ] Disagree
    - [ ] Strongly Disagree

   **Comments:**
APPENDIX M: COURSE LIST: RN-MSN PROGRAM

Prerequisites: 41 hours

ENGL 101 Composition ................................................................. 3
ENGL 102 Research and Literature .................................................. 3
BIOL 201 Human Anatomy and Physiology I ............................... 4
BIOL 202 Human Anatomy and Physiology II .............................. 4
CHEM 114 Fundamentals of General, Organic and Biochemistry .... 4
NUTR 260 Nutrition ...................................................................... 3
PSYC 105 Introduction to Psychology ............................................. 3
BIOL 201 Biology Elective .............................................................. 4
BIOL 150 Microbiology .................................................................. 4
PSYC 210 Developmental Psychology ............................................ 3
INSY 110 Introduction to Computers .............................................. 3
SOCI 105 General Sociology or elective ........................................ 3

Nursing Credits 24 hours
Total 65 hours

Bridge Courses: 26 hours

NURS 389R Nursing Research and Evidence-Based Practice ........ 3
NURS 423R Nursing Leadership and Management ....................... 3
NURS 446R Public Health Nursing and Population Health ........... 5
MATH 110 Probability and Statistics (take before Research) ........... 3
History elective .............................................................................. 3
Literature elective ......................................................................... 3
Religion electives ......................................................................... 6

TOTAL: 91 HOURS
APPENDIX N: COURSE LIST: MS IN NURSING

Core Curriculum: 27 credit hours

NURS 501 Fundamental and Writing Skills for MS in Nursing Programs ..............3
NURS 504 Advanced Health Assessment and Promotion ........................................3
NURS 506 Advanced Pathophysiology .................................................................3
NURS 507 Advanced Pharmacology ......................................................................3
NURS 509 Theoretical Foundations for Advanced Nursing Practice .....................3
NURS 511 Analysis of Evidence-Based Practice/Inquiry and Research ...............3
NURS 515 Organizational Leadership and Nursing Informatics ............................3
NURS 516 Health Policy, Social Justice, and Ethics ...............................................3
NURS 528 Population Based Health .....................................................................3

Concentration Courses, Nursing Education: 18 credit hours

NURS 521 The Nurse Educator: Facilitator of Learning .........................................3
NURS 525 Curriculum/Program Development, Assessment & Evaluation ............3
NURS 527 Scholarly Teaching Strategies and Technologies ....................................3
NURS 702 Practicum: Teaching in an Academic Setting .......................................3
NURS 703 Practicum: Direct Patient Care - Teaching and Learning ....................3
NURS 609 Major Research Thesis or Project..........................................................3

TOTAL: 45 HOURS

Concentration Courses, Nursing and Business Leadership: 18 credit hours

NURS 538 Quality Safety and Risk Management ...................................................3
HCAD 570 Health Care Management Economics ...............................................3
HCAD 590 Health Care Information Systems Management ....................................3
HCAD 610 Health Care Leadership and Change Management ............................3
NURS 709 Practicum: Administration ....................................................................3
NURS 609 Major Research Thesis or Project ..........................................................3

TOTAL: 45 HOURS