

Class Schedule

Frequently Asked Questions

1. How will I know if there is space available in the course that interests me?

Each terms course listing contains a column that reads, "Status." If space is available, the status will read, "Open." If you would like to know how many spaces in the course are still available, look at the "Availability" column. The number on the far left indicates how many seats remain. If the course is oversubscribed, you will see a negative number.

At times you may not see a number. This does not mean that there is no capacity. If no number is there please refer to the "Status" section mentioned above. If the course is full the status will say "closed"

All information appears in real time. Please note that even if you see available space in the morning, there is a possibility that the course may be closed soon after you have viewed the course. For the most current information, please keep checking Self Service.

2. I'm specifically interested in taking an online course. How can I find information on online courses?

The majority of Washington Adventist University's online courses are offered through the School of Graduate and Professional Studies (SGPS), and are only viewable by selecting the SGPS schedule*. All SGPS online courses contain a section number that begins with W (e.g., W01). If the course is online, that information will also appear in the column under "Instructional Methods."

If you are searching for online courses being offered in the traditional program their section numbers contain a section number that begins with TW (e.g. TW01). There are also some courses that have both online and in person components. These hybrid courses are designated with a section that contains HYB (e.g. HYB01).

**Please note that if you are searching for courses offered through WAU's School of Graduate and Professional Studies, you should select a term that contains the phrase, Gr/Prof Studies" (e.g, 2024 Fall Gr/Prof Studies). Traditional school courses appear in separate term (e.g., 2024 Fall).*

3. What do I need to do if I want to take a course that SGPS offers, but I am a traditional student?

If you have met all criteria to take an SGPS course you will be able to register for one without any extra steps. Please note that priority for classes is given to SGPS students and the last day to add SGPS courses is typically sooner than the last day traditional students are allowed to add/drop courses.

4. How can I identify graduate level courses?

Graduate level courses are identifiable by a course number of 500-level or above. All graduate level courses are offered through SGPS. If you wish to view a listing of only graduate courses, select the appropriate SGPS term. Toward the bottom of the page, there is an option that allows you to select “Academic Level.” Choose the “Graduate” option.

Students must be accepted into a graduate program in order to take any graduate level course.

5. Where can I find information on any course prerequisites?

Once you have found a course that interests you, click on the section name. If there is a prerequisite, it will be clearly indicated*. You can also find prerequisites to courses in the course description section of the University’s Academic Catalog.

**Due to the timing of the Academic Catalog printing and registration timeframe updated prerequisite changes may not be reflected in Self Service immediately. Prerequisites listed in the catalog will supersede any listed in Self Service.*

6. I have already registered for classes, how do I see what I registered for?

If you wish to see what courses you are registered for you can view it your schedule in Self Service. Only courses saying “Registered” are courses you are enrolled in. Any other course status, such as planned, waitlisted, etc... are not courses you are enrolled in officially.