



University Withdrawal Form

Students should use this form to withdraw from ALL classes for the current semester *or* if they are completely withdrawing from WAU.

Name: _____ SSN or WAU ID: _____

Select an option for your withdrawal from WAU:

- ☐ Withdrawal from ALL my currently registered courses THIS semester
- ☐ I will leave AFTER this semester (I wish to finish my current courses)

Please help us become a better university by telling us why you are leaving

Primary reason for Withdrawal (please select **one**)

☐ Academic

- ☐ Did Not Have Courses
- ☐ Scheduling Issues
- ☐ Courses Too Difficult
- ☐ Inadequate Advising
- ☐ Conflict with Faculty/Staff
- ☐ Major Not Offered:

Desired Major

☐ Medical

☐ Financial

- ☐ Insufficient/No Aid
- ☐ Cost of Attendance
- ☐ Unexpected Expenses

☐ Transfer to a New School:

(Name of School)

☐ Employment Conflict

☐ Military

☐ Personal

- ☐ Death in the Family
- ☐ Family Obligations
- ☐ Child Care
- ☐ Inadequate ADA Facilities
- ☐ Transportation
- ☐ Other _____

☐ Church Missionary

☐ Residence Halls

- ☐ Facilities
- ☐ Roommate Conflict
- ☐ Other _____

By signing below, I affirm that I have considered and understand the effects of this withdrawal. I have read the provided campus disclosures statements from various WAU administrative departments across campus (see reverse side).

*If withdrawing from the current semester, I understand I will have "W" grades for **all** my currently registered courses. Any pre-registered courses for future terms will be dropped. I am eligible to return to WAU within 1 year of my withdrawal and returning after 1 year requires an application for readmission to WAU.*

Student's signature: _____ Date: _____
required

Office Use Only

- ☐ Hold placed for Int student out of status (where applicable)

WAU CAMPUS DISCLOSURES

Office of Student Accounts

I understand that withdrawing from WAU may result in me owing money to the university. I further understand that I must reach out to Student Accounts to see if I have any balances or credits. Courses dropped before or by the last date to add/drop will be refunded 100% tuition charges cancelled. Courses withdrawn after the last date to add/drop are subject to the university refund schedule, which governs the prorated cancellation of semester tuition charges in cases of program adjustment or withdrawal. See the Financial Policies section of WAU's Academic Bulletin for further information.

Office of Financial Aid

I understand that terminating enrollment in a semester may require return of financial aid. Withdrawing may also affect future financial aid eligibility. Prior to withdrawing, students with any form of financial assistance, such as grants, scholarships or loans, should meet with a financial aid counselor.

Veteran Affairs

I understand that I may be responsible for all debts resulting from the reduction of enrollment or the request for certification termination if tuition and fee assessments have already been paid to Washington Adventist University by the DVA on my behalf.

Betty Howard Center for Student Success

Upon your return to Washington Adventist University after being suspended, standards for your return will be reviewed. Please refer to the WAU Academic Bulletin under the category of Academic Standing for specific details regarding your status.

ADA Disability Services

All equipment loaned to students with disabilities as part of your accommodation must be returned to the office of Disability Services in the Betty Howard Center prior to officially withdrawing from WAU.

Office of the International Student Program

F-1 visa holders, be aware that withdrawing from your program of study at WAU will result in termination of your F-1 SEVIS record.

Students wanting to transfer their SEVIS record to another academic institution in the United States, must request an F-1 SEVIS transfer before they withdraw from their program at WAU. If they withdraw from the WAU program of study before they request the F-1 SEVIS transfer, they will no longer be eligible for the F-1 SEVIS transfer.