



**FSA Credit Balance Authorization Form for SGPS Students
2026-2027**

Student Name: _____ Date: _____

If you would like Washington Adventist University to hold your credit balance instead of refunding it to you, the Department of Education regulations require that we obtain written authorization. A credit balance occurs when the university credits Federal Student Aid (FSA) funds to a student's account and the total amount of those funds exceed the student's allowable charges. FSA funds include:

- Federal Pell Grant
- Federal SEOG
- Federal Direct Stafford Loans
- Federal Direct Parent PLUS Loans

This is a voluntary authorization and is valid from the date that the school receives it. You may also cancel it at any time (see FSA Authorization Cancellation Form) and the cancellation likewise takes effect on the date we receive it. In such cases the funds will be paid to you within 14 calendar days after the university receives your cancellation request. Credit balances held will be used to pay charges for tuition, room charges, and meal plans that may be charged by WAU. It can also be used to pay for miscellaneous charges with written permission (see FSA Miscellaneous Charges Authorization Form).

☐ *By checking this box I am extending this authorization to all credit balances on my student account not generated by FSA funds. Any credit balance on the student account not generated by FSA funds will remain on the account until requested by the student or the end of the student's enrollment at WAU, whichever comes first.*

Student Signature _____ Date _____

Please mail, fax or email the signed form to:

Student Accounts
Washington Adventist University
7600 Flower Avenue
Takoma Park, MD 20912

PHONE: 301-891-4210

FAX: 301-576-0115

EMAIL: studentaccount@wau.edu