



WASHINGTON

ADVENTIST UNIVERSITY

Edyth T. James Department of Nursing
Application Packet



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PROGRAM OVERVIEW

Director, Department of Nursing

Jercilla Murmu, DNP, MSN, RN, CNE

Full-Time Faculty

Charlesetta Johnson, DNP, MSN, APRN, FNP-C, RN
Dhaya Nandipamu, DNP, MSN, APRN, FNP-C, CCRN, CNE
Oluwakemi (Kemi) Opanubi, PhD, MSN, MBA, RN, CNE
Helen J. Wilson, DNP, MSN, APRN, FNP-C, CCRN, CNE

Nursing Skills Laboratory Coordinator

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Nursing Simulation Coordinator

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Clinical Coordinator

Sonica Nakka, BSN

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Sonica Nakka, BSN

INTRODUCTION

The Edyth T. James Department of Nursing at Washington Adventist University is among the first nursing programs established in the state of Maryland, dating back to 1909. The university now offers a Bachelor of Science in Nursing degree, which is a four-year program and is truly committed to providing quality Christian nursing education. The Nursing program maintains rigorous standards and is accredited by the Commission on Collegiate Nursing Education and approved by the Maryland Board of Nursing.

The curriculum of the nursing program is designed to develop professional competence in the scholarly practice of nursing. The program of study offers interrelated theoretical and clinical learning experiences, and multiple agencies are utilized for clinical experiences, including Adventist Healthcare White Oak Medical Center, Shady Grove Medical Center & Behavioral Health, Children's National Medical Center, MedStar Washington Hospital Center, and various skilled nursing facilities. The didactic and clinical experiences in the program enrich student learning and enable integration of theory and practice of professional nursing within the healthcare system in a multicultural society. Employment opportunities extend beyond hospitals and nursing homes to community health agencies, health maintenance organizations, private industry, educational institutions, mission and foreign services.

BACCALAUREATE DEGREE PROGRAM IN NURSING

ADMISSION PROCESS

Two-Step Admission Process

1. Applicant accepted to Washington Adventist University (WAU) with submission of Official or Unofficial transcripts.
2. Acceptance into the Nursing Program
 - Overall GPA 3.0 and higher (based on official or unofficial transcripts).
 - Science GPA 2.75 and higher
 - TEAS scores: Proficient overall score: >58.7%, and a Reading score: >70%

Based on the admission criteria, an applicant will receive a letter within a week of the acceptance status “accepted” or “accepted pending.”

Acceptance Status

- Fully Accepted – Met all admission criteria
- Pay Deposit
- Register for classes

Accepted Pending

This status means a person is missing a criterion, for example, a required course or TEAS results.

- Pay Deposit
- Register for classes

Official Evaluation of Transcript

Admissions to WAU and the Nursing Program can be based on unofficial transcripts. Thus, the University requires official transcripts before the semester's Add/Drop period. Official Military and WES transcripts are needed to decide on acceptance into the nursing program.

3. Upon acceptance to Washington Adventist University (WAU) and payment of the admission confirmation fee, previous college credits (if applicable) will be evaluated by the Registrar's Office. (Note: Official transcripts must be submitted to the admissions office for the official evaluation to be completed). This process may take up to eight weeks and must be completed before applying to the nursing program. International transfer students wishing to transfer credits must submit official international transcripts, as well as an official WES transcript.
4. After the student has been accepted into Washington Adventist University and the official transcript evaluation has been completed, the applicant is eligible to apply to the Nursing Program. Please note: Acceptance to the University (even as a “pre” nursing major) does not guarantee acceptance into the Nursing Program.
5. As part of the application process, the applicant should make an appointment with an assigned Nursing Faculty; in the meantime, send your availability to nursing@wau.edu

Please refer to the nursing section of the Academic Bulletin for more information on how students are selected for the program. Notification of admission status will be emailed. It is the responsibility of each applicant to be familiar with the nursing admission and progression policies outlined here as well as in the Academic Bulletin.

Admissions Support:

Jill Bernstein, M.A. <i>Student Support Specialist</i> Washington Adventist University 7600 Flower Avenue Takoma Park, MD 20912 Wilkinson Hall Room 342B 301-891-4126 – Office jbernstein@wau.edu	Sonica Nakka, RN, BSN <i>Office Manager Clinical Coordinator/ Nursing Department</i> Washington Adventist University 7600 Flower Avenue Takoma Park, MD 20912 Boyer Health & Wellness Center Room 211 301-576-0118 –Office snakka@wau.edu
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SPECIFICS OF ADMISSION PROCESS AND DEADLINES FOR FALL AND SPRING SEMESTERS

Spring (January) & Fall (August) Admission:

- **Application to Nursing Program**
 - Submit nursing application

May 15: Fall admission (August)
October 1: Spring Admission (January)
 - Complete TEAS exam and submit scores
 - Proficient overall score: >58.7%;
 - Reading: >70%
- **Complete Background Check and Drug Test**

Students are required to complete and validate a background check and drug test upon entry into the nursing program. These requirements must be repeated if there is a break in enrollment.

Fall applicants - Between May 15 and July 15.

Spring applicants before November 1

 - Fourteen prerequisites completed or in progress
 - Submit PDF results via email to the Nursing Admissions Coordinator
 - Documents in the package must be submitted as one document to be considered
- Notification of acceptance to the program



NURSING APPLICANT CHECKLIST

***This checklist is for student use. It is the student's responsibility to ensure that all admission requirements are met. Please keep this form for signatures/initials and to help with registration.**

	Process to Register	Initial	Date
1.	Submit the Nursing Application (pgs. 7-10) from the Nursing Admission Packet to the Nursing Department		
2.	Open an Exxat Approve account online (by invitation only), pay the registration fee (\$60.00), and purchase the packages for Criminal Background Check (\$54.00) and Urine Drug Test (\$36.50)		
3.	Complete the Background Check (clear) and Drug Test (negative). Results can be viewed in Exxat Approve		
4.	Receive application status within four weeks via email by the Nursing Admissions Coordinator		
5.	Open an Exxat One (Collaborative clinical placements Manager - \$40) account online by invitation only (starting second semester onwards)		
6.	Upload all the required clinical documents to your Exxat profile according to the criteria for acceptance (<u>If an item is rejected, please follow instructions and resubmit. If any item is pending for review, please call Exxat Approve help desk at prism-support@exxat.com</u>)		
7.	For issues not resolved with Exxat One and Approve: Make an appointment to see the Clinical Coordinator to review Exxat requirements		
8.	For courses In Progress (IP) only: Request the Official Transcript to be sent to the WAU Records Office at records@wau.edu		
9.	Make an appointment to see the Nursing Admissions and Progressions Coordinator to register for nursing courses		
10.	Attend the New Nursing Student Mandatory Orientation to complete academic matriculation into the Nursing Program		



ADMISSIONS APPLICATION – NURSING PROGRAM

(This form is to be completed AFTER you have been accepted as a student of WAU)

Print clearly, in ink; please complete pages 7-10 and return it to the Department of Nursing, along with supportive documentation.

DATE: _____ **APPLYING FOR:** ☐ Fall Term ☐ Spring Term of 20__

NAME: - Last: _____ First: _____ Middle: _____

WAU ID#: _____ **BIRTH DATE:** _____

GENDER: ☐ Male ☐ Female **U.S. CITIZEN** ☐ Yes ☐ No

CURRENT MAILING ADDRESS:

CELL PHONE: _____ **HOME PHONE:** _____

EMAIL: _____

EMERGENCY CONTACT: Last Name _____ First Name _____

Relationship _____ Phone _____ Email _____

ETHNICITY: ☐ American Indian/Alaska Native ☐ Asian ☐ Black, African American
☐ Native Hawaiian or Other Pacific Islander
☐ Other Black (Dominican, Ethiopian, etc.)
☐ Hispanic/Latino ☐ White, Non-Hispanic ☐ Unknown/Multiple Category

OTHER COLLEGES ATTENDED:

DEGREE(S) EARNED: _____ **CUMULATIVE GPA:** _____

ADMISSION AND REGISTRATION REQUIREMENTS

ADMISSION REQUIREMENTS	REGISTRATION REQUIREMENTS
○ Acceptance into Washington Adventist University ○ Completion of prerequisite courses with a C or better ○ Submission of cumulative college GPA 3.0 or higher ○ Science composite GPA of 2.75 or higher ○ Sciences less than 5 years include Computers & Math ○ TEAS VII scores	○ Criminal Background Check ○ Urine Drug Test ○ Immunizations/ Vaccines/Screenings ○ CPR Card (American Heart Association Basic Life Support for <u>Healthcare Providers only</u>) ○ Health Insurance ○ Hospital-specific & School requirements ○ Exxat One & Approve

PREREQUISITES

Course Number	Title	Credits	Grade Received	Repeat? (Y/N)	Repeat Grade	Currently Taking
Course must be completed before entering nursing program						
ENGL 101	Composition					
ENGL 102	Research & Literature					
CPTR 105	Introduction to Computers					
COMM 105	Introduction to Oral Communication					
PSYC 105	Introduction to Psychology					
PSYC 210	Psychology of Development & Learning					
BIOL 201	Anatomy & Physiology I					
BIOL 202	Anatomy & Physiology II					
BIOL 140	The Human Body in Health and Disease OR any biology elective					
BIOL 150	Microbiology					
CHEM 105	Introduction to Chemistry					
NUTR 260	Nutrition					
SOCI 105	General Sociology					
MATH 110	Probability & Statistics					

I understand that all of the above prerequisites must be completed before admission into the nursing program.

ADMISSION EVALUATION

At WAU, we care about each student. Our Admissions and Progressions Committee carefully reads each application. We believe that there are many indicators of your potential for success academically, professionally, and as a positive contributor to our community of students and to our global society.

We determine your potential for success by completing a holistic evaluation of your application package. Students who apply for admission to the nursing program will be evaluated in the following areas:

- Acceptance into Washington Adventist University
- Completion of prerequisite courses with a C or better
- Submission of cumulative college GPA 3.0 or higher
- Science composite GPA of 2.75 or higher
- Pledge to limit work schedule to 20 hours per week
- All science courses taken in less than five years (Includes CPTR 105 & Math 110)

While at WAU, complete the following:

- * TEAS VII scores
- * Completion and upload of all Exxat One & Approve requirements
- * Criminal Background Check
- * Urine Drug Test

Please carefully read the following information. Initial each statement and sign below:

- ___ I am applying for entry into the WAU BSN Program. I fully realize that until all of the above requirements are met, I cannot be admitted into the nursing program.
- ___ I understand that meeting the minimum requirements for admission into the nursing program does not guarantee acceptance, as admission into nursing is a competitive process.
- ___ I have read over the nursing admission requirements.
- ___ I understand and accept that ***I am responsible for updating and maintaining all of the above clinical requirements for the duration of my enrollment*** in the Washington Adventist University nursing program.
- ___ I understand and accept that I may be required to attend classes and/or Clinical on **Sunday** and in the evenings. Lab and clinical schedules are subject to change.
- ___ I understand that lab equipment fees, ATI testing fees, and clinical faculty fees are included each semester as a part of my tuition expenses.
- ___ I will utilize the ATI resources and complete a focus review post any assessments.
- ___ I understand that working beyond 24 hours per week can potentially lead to failure in the nursing program.

Signature: _____

Date: _____



ABOUT THE TEAS TEST

The Test of Essential Academic Skills (TEAS) is a multiple-choice assessment of basic academic knowledge in reading, mathematics, science, and English and language usage. The objectives assessed on the TEAS exam are those which nurse educators deemed most appropriate and relevant to measure entry-level skills and abilities for nursing students. The purpose of the TEAS is to ensure that you are academically prepared to be successful in a health science program. Required scores of PROFICIENT* or above are predictors of success for our nursing program.

***Proficient overall score: >58.7%, and a Reading score: >70%**

PREPARATION FOR THE TEAS VI EXAM

To prepare for the TEAS exam, it is recommended that you study the ATI Test of Essential Academic Skills Manual, which can be purchased in the online store at www.atitesting.com

The TEAS exam is a required entrance examination that must be completed and submitted with the nursing application. Students may only take the test twice during twelve months. Students can retake the TEAS an additional time if they enroll in the TEAS prep course with appropriate documentation and are approved by the Nursing Admissions and Progressions Coordinator.

Find the available testing dates for Washington Adventist University at www.atitesting.com

Register for the exam in advance to ensure the application deadline is met for both spring and fall admissions. There are only 30 seats available for each test date; please plan accordingly.

HOW TO REGISTER FOR THE TEAS

1. Visit www.atitesting.com website
2. Click on “Online Store” in the upper right
3. Select TEAS under the “Register For” column on the left-hand side of the page
4. Select City & State (Takoma Park, MD) to reveal the TEAS registration dates (if it is an option, select WAU tab)
5. Follow final checkout steps

TEAS TEST DAY REMINDERS

Location: Location will be of your choice	Reminders: 1. Calculators are NOT allowed 2. Bring 2 or more # 2 pencils 3. Scratch paper will be provided 4. Schedule 4 hours to take the test
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Clinical Medical Requirements

Washington Adventist University has a formal contract with health care agencies that must be followed by all parties. Students must meet all requirements in order to begin classes and attend clinical. **The clinical requirements must cover the entire academic year, until May 1 of the same year for students admitted in the spring (Jan) and until May 1 of the following year for students admitted in the fall (Aug).** Once accepted into the program, clinical requirements **must be renewed annually between May 1 and July 15.**

Requirements are subject to change to abide by the hospital/clinical requirements.

Clinical Platform- EXXAT (ONE & APPROVE)

They are different products, but they are connected and can work together to support clinical education.

Exxat One is a centralized web platform used by academic programs to manage clinical and experiential education placements, compliance tracking, student onboarding tasks, and site relationships.

Exxat Approve is Exxat's compliance document management service where student documents such as immunizations, background checks, and drug screenings are reviewed and managed.

There are two packages that students must purchase:

1. Exxat One — \$40 one-time fee per student for collaborative clinical placements.
2. Exxat Approve — \$60 one-time fee per student for student compliance.

Students must be invited to Exxat in order to fill out their profile, see placements, and upload their required documents.

Students must click the activation link in the invitation email that Exxat will send. If not activated, they cannot log in and will not receive weekly notifications.

Students can pay directly within the Exxat platform through a payment gateway.

For Compliance questions, email - approve@exxat.com

For Technical issues, email - prism-support@exxat.com

Email from your school email and include your school name + cohort in the subject line.

All documents must be legible and have your name and the date on them. Please contact approve@exxat.com, if you have any problems or questions.

Exxat One

Students will begin using Exxat ONE at the start of their second semester and continue using it thereafter.

Create your Exxat ONE account by invitation only and pay the required fee.



Use Exxat ONE to view information.

onboarding schedules and clinical placement

Upload all hospital-specific clinical requirements and onboarding documents to Exxat ONE where clinical sites can view and review the required documents.

For Exxat ONE technical questions or assistance, contact one-support@exxat.com.

Failure to complete required Exxat One, Exxat Approve, and additional requirements by established deadlines may result in delays or denial of clinical participation.

Exxat Approve- CRIMINAL BACKGROUND CHECK AND DRUG TEST REQUIREMENT

All applicants must submit a completed criminal Background Check and Urine Drug Test through Exxat only.

Create an Exxat account online (invitation only) and place order:

Students request background screenings and drug testing directly through Exxat.

Background Standard Student Pay- \$54

New York Background Student Pay (Required, if applicable)- \$108

10 Panel+ Oxy+ MDMA- \$36.50

It will take about two weeks to receive the full background check report.

You must print the requisition from Exxat for a urine Drug Test and take it to the designated lab that you chose in Exxat. If your Exxat Drug Test is listed as registered without any results, usually that means you have NOT provided a urine specimen in the designated lab. It takes 3-5 business days from the time the sample is provided to receive the results. However, if the test is positive, this will take longer because results go to the Exxat Medical Review Officer (MRO). Students might need to provide a prescription to the MRO.

Students with a positive drug test will not be accepted into the nursing program and will not be allowed to progress if they test positive while in the nursing program.

New Nursing Student to the WAU Program: Initial Clinical Requirements

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- Background check screening must be completed once upon entering the program, within six months of the start date of clinical placement.
- A negative drug test screening result must be completed once upon entering the program within a 30-day window of the start date of clinical placement.
- QuantiFERON-TB Gold or two-step skin test results must be completed once upon entering the program within a 90-day window of the start date of clinical placement.
- If you have a history of the BCG vaccine, a positive PPD, or a positive QuantiFERON/T-Spot test, you must submit documentation: a clear chest X-ray (taken within the last five years) and a completed annual TB questionnaire within 30 days of starting your clinical placement.
- American Heart Association BLS Certification (Red Cross/National CPR foundation is NOT accepted.)
- Vaccine documentation validating:
 - Tdap (Tetanus, Diphtheria, and Pertussis) vaccine done within the last 10 years.
- Flu Vaccine: Current season's vaccination (due by October 1st yearly)
- COVID-19 vaccine series
 - ONLY IF documentation is NOT provided for COVID-19, a declination form MUST be completed.
- Lab results with positive (immune) titers for:
 - Measles, Mumps, Rubella (OR at least TWO documented doses)
 - Varicella Zoster (OR at least TWO documented doses)
 - Hepatitis B surface antibody titer result within 5 yrs (OR up to SIX doses along with titer result within 5yrs still required)
 - Polio (OR THREE documented doses)
- Health Insurance (valid)
- Complete the University Onboarding learning modules in D2L (NURS 101-Departmental Communication)

In addition to the program requirements outlined above, please be aware that individual hospitals and clinical sites maintain their own specific regulations and onboarding criteria. Requirements are subject to change.

Continuous Enrollment

As long as a student stays enrolled in the WAU nursing program, on an annual basis (Fall) they will need to provide proof of and complete educational requirements as outlined. Spring cohorts must fulfill the below requirements upon entry.

- Universal Onboarding Modules
- TB questionnaire
- TB education module quiz
- Health Insurance

The following are the health/clinical requirements (in detail):

1. Background Check: The records must indicate that the student has never been convicted of any of the following offenses:

- Murder
- Arson
- Assault, battery, assault and battery, assault with a dangerous weapon, mayhem or threats to do bodily harm
- Burglary
- Robbery
- Kidnapping
- Theft, fraud, forgery, extortion or blackmail
- Illegal use or possession of a firearm
- Rape, sexual assault, sexual battery, or sexual abuse
- Child abuse or cruelty to children
- Unlawful distribution, or possession with intent to distribute, a controlled substance

2. Drug Test: Substances tested in a 10-Panel (plus Oxy+ MDMA) Urine Test

1. Amphetamines
2. Barbiturates
3. Benzodiazepine
4. Cannabinoids
5. Cocaine
6. Methadone
7. Methaqualone
8. Opiates
9. Phencyclidine
10. Propoxyphene
11. MDMA
12. Oxycodone

3. Tuberculosis (TB) testing

QuantiFERON-TB Gold or two-step skin test results must be completed once upon entering the program within a 90-day window of the start date of clinical placement.

If you have a history of the BCG vaccine, a positive PPD, or a positive QuantiFERON/T-Spot test, you must submit documentation: a clear chest X-ray (taken within the last five years) and a completed annual TB questionnaire within 30 days of starting your clinical placement.

1. Students will complete the TB learning module and quiz annually
2. Complete the TB questionnaire annually
3. Upload certificate of completion for TB learning module and TB questionnaire into D2L (NURS 101-Departmental Communication)

4. CPR Certification (Valid until**May 1 of the following year)**

Upload a copy of your CPR card only from the American Heart Association **Basic Life Support for Healthcare Provider**. Paper cards must be signed. Computer printouts are acceptable. NOT accepted: American Red Cross or any other CPR provider OR online CPR without in person skills.

CPR Resource:

https://ahainstructornetwork.americanheart.org/AHA/ECC/classConnector.jsp?pid=ahaecc.classconnector.home&_ga=2.77016981.1244589617.1621608020-1669976860.1621608020 for a location close to your home

OR

Email cpraedtraining@comcast.net before paying, it will ask for a code
Discount: for BLS, the code is AGENCY (\$25 off)

5. Immunizations: If you cannot take any of the vaccines below for medical reasons, please complete the vaccine exemption form for each vaccine.

*Immunization Titers are blood tests with: quantitative results (with numbers and ranges) preferred but qualitative results (with words like negative or positive, immune or non-immune, reactive or non-reactive) accepted.

Tetanus, Diphtheria & Pertussis (Tdap)

- Upload documentation of a Tdap (**NOT** Td or DTaP) booster (within the past 10 years).
- Tdap Titer is **NOT** acceptable.

Measles (Rubeola) *

Upload documentation of one of the following:

- IgG EIA Measles Antibody titer (lab report required) **OR**
- If the titer is negative/non-immune or non-reactive, repeat the series and upload the documentation as applicable.

Mumps *

Upload documentation of one of the following:

- IgG EIA Mumps Antibody titer (lab report required) **OR**
- If the titer is negative/non-immune or non-reactive, repeat the series and upload the documentation as applicable.

Rubella *

Upload documentation of one of the following:

- IgG EIA Rubella Antibody titer (lab report required) **OR**
- If the titer is negative/non-immune or non-reactive, repeat the series and upload the documentation as applicable.

*May be grouped together as **MMR** (Measles, Mumps, Rubella)

Varicella (Chicken Pox)

Upload documentation of one of the following:

- IgG EIA Varicella Antibody Quantitative antibody titer (lab report required) **OR**
- If the titer is negative/non-immune or non-reactive, repeat the series and upload the documentation as applicable.

Hepatitis B

Upload documentation of one of the following:

- Hepatitis B Surface Antibody Quantitative Serum Titer (lab report required within 5 yrs) **OR**
- Up to SIX doses along with titer result within 5yrs still required)

Polio

Upload documentation of one of the following:

- Polio titer (lab report required) **OR**
- If the titer is negative/non-immune or non-reactive, repeat the series and upload the documentation as applicable (see attached form)

6. Influenza (Completed by October 1st of the current year)

Upload documentation of a flu shot administered during flu season (Sept- April 30th). Fall cohorts must complete by October 1st of the current year, and Spring cohorts must complete by the 1st day of clinicals.

7. Covid -19 vaccine series

ONLY IF documentation is NOT provided for COVID-19, a declination form MUST be completed.

8. Health Insurance (Mandatory yearly and valid at least until May 1 of the following year)

Upload a copy of both the front and the back of your current health insurance card or proof of coverage. The card must include the student's official name, or a written letter of verification of coverage from the insurance provider is required.

Washington Adventist University does not provide or sponsor health insurance for students. If a student sustains an injury while on campus or in clinical, it is the responsibility of the student to utilize their own health insurance plan to cover the cost of treatment and/or follow-up care.

